

# RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District**  
**February 22, 2023 4:30 p.m.**  
**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Jon Hodde, Larry Leaming, Dave Hamrick, Brian Tseng, Ryan Bross

**Staff:** Board Recording Secretary Goetz, Chief Wolf, Div. Chief Landkamer

**Also Attending:** Captain Rick Spear, Harley Gifford, Bill Ray (5:19pm)

**Absent:** Brian Tseng, absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Jonathan Hodde called the meeting to order at 4:31 p.m.**

**Ryan Bross led the Pledge of Allegiance**

**Secretary Goetz performed roll call –Brian Tseng absent excused**

## **CONFLICT OF INTEREST**

None

## **PUBLIC COMMENT / BOARD COMMENT**

No public comment

No board comment

## **APPROVAL OF AGENDA**

Moved by Ryan Bross, seconded by Dave Hamrick to approve the agenda as written. Motion carried unanimously.

## **APPROVAL OF MINUTES**

Moved by Dave Hamrick, seconded by Ryan Bross to approve the 2/8/2023 meeting minutes as written. Motion carried unanimously.

**Presentations:** None

## **REPORTS**

### **Fire Chief Report –**

#### **Administrative Division:**

- Banquet Recap
  - Years of Service
  - Top Training / Calls
  - Rookie, FF, Officer
- Upcoming Events
  - Family Dinner – Tu March 7
  - Family Dinner – Tu April 4
  - Appreciation Dinner – Fri May 12
- Other
  - Presentation to Preserve Estes last week
  - How to Prepare for Everything workshop at Community Center, coordinated by Larimer OEM

#### **Prevention Division:**

- Grants
  - FR-WRM Grant meeting with CSFS 2/28
  - Expecting decision on CWDG in coming weeks
- Chief Landkamer presentation to Library later this week on safe burning
- Town Board Work Session 1/28 for review of Town Code Adoption, Fire to come later this year

#### **Training Division:**

- February – FF Rescue & Survival
- Starting wildland month
- Dual track training for engineers

#### **Operations Division:**

- USFS pile burning follow up
- Grants: SAFER application

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## Station & Apparatus:

- Old cascade to training site
- Rental site identified, 1692 Big Thompson, starting April 1. Working on logistics. Prevention only.
- Letter of Intent sent to property owner as discussed, expecting it back for review at next Board meeting

## Volunteer Captain Report –

Captain Rick Spear noted that annual evaluations are wrapping up. During that time training goals are reviewed with members.

On March 7<sup>th</sup> the captains will lead a discussion with the membership about the ballot initiative.

**Treasurer's Report-** Jonathan Hodde reviewed the January balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve.

Moved by Ryan Bross, seconded by Larry Leaming to accept paid bills. Motion carried unanimously.

## OLD BUSINESS

### Strategic Planning

- League of Women Voters April 8 10-11 am, Q&A
- Fact Sheet drafted and posted to website
- Attending Town Board Work Session 1/28 with initial conversations on 1A

### Board Committees:

Wildfire Risk Reduction / CWPP Implementation (Hamrick, Leaming)

- Draft joint resolution with Estes Valley Watershed Coalition

## POLICY UPDATES

None

## NEW BUSINESS

### 2022 Audit Engagement Letter

Chief of Staff Goetz presented to the board the audit engagement letter to utilize the services of Dazzio & Associates for the 2022 audit. This service was put out to bid 2 years ago. Dazzio still has the best pricing.

Motion by Ryan Bross, seconded by Dave Hamrick to approve the audit engagement letter for Dazzio. Motion carried unanimously.

### Discussion on Fair Campaign Practices Act

Harley Gifford of Cockrel Ela Glesne Greher & Ruhland joined us via ZOOM to give the staff, membership, and board guidance on the do's and don'ts for when the ballot language has been approved. This was an open discussion and questions were asked and answered.

It was noted that the board is allowed to draft a resolution in support of the ballot initiative.

It was reiterated that a FAQ sheet has been drafted and posted on the website.

### Resolution 2023-04 to Approve Ballot Language

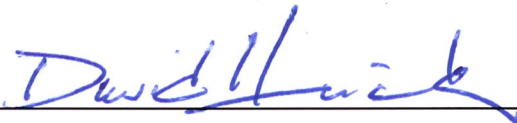
Resolution 2023-04 was presented to the board with exhibit A the ballot language. Harley Gifford noted that there was a change to the 1<sup>st</sup> paragraph of the resolution and emailed it over to Chief of Staff Goetz who made the update. The resolution was reviewed by the board and discussion took place.

Moved by Larry Leaming, seconded by Dave Hamrick to approve resolution 2023-04 approving ballot issue language as amended. Motion carried unanimously.

The next regularly scheduled board meeting will be on Wednesday, March 22nd at 4:30 pm.

Motion by Dave Hamrick to adjourn the meeting, seconded by Ryan Bross. Motion carried.

Meeting adjourned at 5:22 pm.



David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*