

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District
September 28, 2016 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Mike Richardson, Dave Coleson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Kostner

Also Attending: Assistant Chief Landkamer

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:02 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Kostner performed roll call – all present

CONFLICT OF INTEREST

Mike Kearney submitted his 2016 conflict of interest statement to Secretary Kostner today for plowing services. Doug Klink submitted an invoice to the district for cleaning up the training site. Services were authorized by Chief Wolf.

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Mike Richardson to approve the agenda with the modification of adding item 10-D Presentation of Initial Budget. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Richardson, seconded by Mike Kearney to approve the 8/24/16 meeting minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report –

- Received very positive preliminary ISO results. Should receive full survey in a few months and can make it public at that time.
- Responded to two MVAs with entrapment with good turn out and performance
- During last few major holiday/festival weekends, put on EMS standby and able to handle all dispatched calls
- Budget draft discussions tonight
- Reviewing existing contracts for opportunities to reduce costs or improve service
- Two new members started Boulder academy, one more in January
- Chief Landkamer & I attended two day workshop on Disaster Management
- New streamlined training process for EOs worked by Captain Walters & Rahn that recently added four new drivers and more in the works
- Department participated in live fire training with LFRA and Canyon. 11 members attended
- Scheduled Instructor Methodology training to increase our certified instructors (hosting)
- Chief Landkamer, Captain Marston, and I will attend State Chiefs next month
- Fire restrictions were extended until Sept 15th but have since expired. No current restrictions
- Six members of EVFPD and one dispatcher participated in the 9/11 Stair Climb with 2000 other climbers
- Erika & I attended annual SDA conference. Made number of good connections and useful classes
- All issues found during pump testing have been addressed / resolved

Treasurer Report – Treasurer Richardson reviewed the August 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Dave Coleson to accept paid bills. Motion carried unanimously.

President Klink thanked Mike Richardson for performing the duties of treasurer.

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OLD BUSINESS

Training Site- JB Sittner is starting work this week on the training site with completion of Phase I expected by the end of October. Chief Wolf has started pricing burn buildings with the goal of having specs ready to put out to bid this winter.

Water Supply to the Station- Frank Lancaster confirmed that the town will handle cost of PRV replacement issue. Chief Landkamer (in his role for the town) is managing the project

Dispatch- Work with dispatch continues with very positive results.

Alarm levels have been defined for structure fires, wildland fires, technical rescue, and hazmat. Incident command only has to request "additional alarm" and dispatch knows who and what to send.

Arranged automatic mutual aid we will receive on Hwy 34 & 36 for fires and entrapments
Working on ideas to resolve VMUT dispatch delay and separation of Fire/EMS pages
Working with Police and EPMC on protocols for interagency response

NEW BUSINESS

Doug Klink nominated Dave Coleson for the position of Treasurer and Mike Richardson seconded that nomination. Dave Coleson accepted the nomination and abstained from the vote. Nomination was passed unanimously by remaining board members.

Moved by Mike Kearney, seconded by Mike Richardson to approve the LOSAP application for payment request for Shawn Neal. Motion carried unanimously.

Moved by Mike Kearney, seconded by Dave Coleson to approve the LOSAP application for payment request for Robert Bauming. Motion carried unanimously.

Chief Wolf presented the 2017 budget to the board focusing on the capital purchase plan.

The next board meeting is scheduled for October 12th, 2016 at 6:00p.m. at Dannels Fire Station.
Meeting adjourned at 6:50 p.m.



Ed Ford, Secretary of the Board

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The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."