

**FOR OFFICIAL USE ONLY:**  
Date Received \_\_\_\_\_



**ESTES VALLEY FIRE PROTECTION DISTRICT  
EMPLOYMENT APPLICATION**

901 North Saint Vrain Ave.  
Estes Park, CO 80517  
(970) 577-0900; (970) 5770923 (fax)  
www.estesvalleyfire.org

POSITION APPLIED FOR: \_\_\_\_\_ DATE: \_\_\_\_\_

**INSTRUCTIONS:** Please complete this application in its entirety. Type or print legibly and accurately. No action will be taken on this application until all questions have been answered. If the space provided is not adequate, add another page and identify the additional information by item number. Resumes may be submitted as additional detail but not in place of information requested.

**BIOGRAPHICAL INFORMATION**

1. Name (Last, First, Middle):
  
2. Other names by which you are (or have been) known:
  
3. Mailing Address:
  
4. Home Phone:                      Cell Phone:                      Cell Phone Carrier:
  
5. E-Mail Address:
  
6. Social Security Number:                      Are you 18 years of age or older?                      Yes                      No
  
7. How did you hear about this position?
  
8. If previously employed by the EVFPD list dates:                      Position:
  
9. Have you previously applied with the EVFPD? If so list positions and dates:
  
10. Do any relatives work for the EVFPD?                      Yes                      No                      List Names & Relationship:
  
11. Can you provide proof that you are eligible to work in the United States?                      Yes                      No

**Applicant  
Initials**

12. In what languages are you fluent?

13. List your computer skills (words per minute, Word, CAD, etc.).

14. Please list all specific skills and/or additional training that are related to the job you are applying:

**EMPLOYMENT HISTORY**

List your previous employers in consecutive order starting with your present or most recent employer. Please account for the last five years, including military service and periods of unemployment. If the space provided is not adequate, add another page and identify the additional information by item number. Resumes may be used to supplement but not in place of requested information. *Using this format continue on a separate sheet of paper if needed. Continue in consecutive order labeling each employer E., F., G., etc.*

A. Name and Address of Employer:

Job Title:

Telephone:

Supervisor:

Dates of Employment (mo/yr):

Beginning and Ending Salary:

Duties:

May we contact your present employer?

Yes

No

Reason for Leaving:

B. Name and Address of Employer:

Job Title:

Telephone:

Supervisor:

Dates of Employment (mo/yr):

Beginning and Ending Salary:

Duties:

Reason for Leaving:

**Applicant  
Initials**

C. Name and Address of Employer:

Job Title:

Telephone:

Supervisor:

Dates of Employment (mo/yr):

Beginning and Ending Salary:

Duties:

Reason for Leaving:

D. Name and Address of Employer:

Job Title:

Telephone:

Supervisor:

Dates of Employment (mo/yr):

Beginning and Ending Salary:

Duties:

Reason for Leaving:

**EDUCATION AND EXPERIENCE**

15. High School: Name and Address:

Did you graduate or do you have a GED?

16. Undergraduate College or University: Name and Address:

Degree(s) Earned:

Number of Credits:

17. Graduate School Name, Address and Telephone Number:

Degree(s) Earned:

Number of Credits:

**Applicant  
Initials**

18. Other, Vocational or Technical Schools:

Certificate(s) Earned:

Number of Credits:

19. Fire Academy Name, Address and Telephone Number:

Are you Colorado State Certified Firefighter? If yes, at what level?

Are you an EMT? If yes, at what level?

*You may be asked to provide your college transcripts later or you may attach them with this application.*

**MILITARY SERVICE**

20. Have you ever been in the United States Military?      Yes      No  
if no, skip to the Driving Record section.

What Branch of Service?

Type of discharge?

**DRIVING RECORD**

21. Do you have a valid driver's license?      Yes      No      Type:

State:

Number:

Exp. Date:

Any Restrictions?

What other states or countries have you held a driver's license in?

What year(s)?

22. List all traffic citations you have received in the past 3 years (exclude parking). Give the Date(s), Violation(s), City and State.

**PERSONAL CHARACTERISTICS**

Affirmative answers to this question do not automatically disqualify you for this position. Withholding information will be grounds for automatic disqualification.

23. Have you ever been convicted of a felony, or any alcohol-related offenses including Driving Under the Influence (DUI)?      Yes      No

If yes, explain in detail. Include date (s) and type of violation (s), City and State.

<b>Applicant Initials</b>
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**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**

I certify that all information provided in this employment application is true and complete to the best of my knowledge. I understand that any false information or omissions may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of my criminal history and any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer (except previously noted), past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand that the Estes Valley Fire Protection District may request an investigative consumer report from a consumer-reporting agency. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from interviews with neighbors, friends, former employers, schools and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer-reporting agency so that I may obtain a complete copy of their report.

I understand that if I am extended an offer of employment, it may be conditioned upon my successful passing one or more pre-employment screenings, including physical examinations, psychological screening, and drug and/or alcohol testing. If required, I consent to the Screenings and the release of any or all medical information as may be deemed necessary to judge my capability to do the work that I am applying. I consent to a pre or post employment drug and/or alcohol screen as a condition of employment if required.

**I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY EVFPD REPRESENTATIVES, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESSED OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.**

I have read, understand, and my signature consents to these statements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(Applications without signature will be automatically rejected.)*