

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District
October 28, 2015 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson,
Mike Kearney, Ed Ford

Staff: Chief Scott Dorman, Board Recording Secretary Kostner, Fire Marshal Marc
Robinson

Also Attending:

Absent: Treasurer Mike Richardson

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:02 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Kostner performed roll call – Treasurer Mike Richardson excused

CONFLICT OF INTEREST – President Klink will be adding a bracket on the new chute on Engine 10.

PUBLIC COMMENT / BOARD COMMENT

No public comment.
No board comment

APPROVAL OF AGENDA

Moved by Mark Igel, seconded by Ed Ford to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mark Igel, seconded by Mike Kearney to approve the 10-14-15 meeting minutes with a correction to the dollar amount stated by Doug Klink in the conflict of interest to be \$600.00. Motion carried unanimously.

REPORTS

Fire Chief Report – The SCBA's have shipped and should arrive soon. Fit testing will then take place within 30 days.

We are still waiting for a check then we can finalize the small project close out from 2014.

New recruit testing took place on Saturday October 24th. 5 people tested. We will be bringing on 3 of them.

Amy Barnes from MDA came to Estes Park to recognize the department with a plaque for another great year. EVFPD raised \$18,000 during the Fill-the-Boot campaign.

The on board compressor on Tender 14 needs to be replaced.

We are still working on getting the wiring harness for Engine 31.

Engine 7 needs to have a seal fixed.

We have gotten a quote on replacing the burn trailers panels. The cost will be \$10,199.

This Saturday is Halloween and we will be taking ladder 6 downtown to block Elkhorn & Moraine.

Volunteers will be handing out candy.

Treasurer Report –President Doug Klink reviewed the paid bills of the EVFPD and provided the September 2015 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations., operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

Secretary Kostner to reach out to Deb McDougall at the Town to get the July sales tax numbers.

OLD BUSINESS

Training site –The Town has put the excavation out to bid. We won't be able to start any work until they are done. Do not expect to have any more training site expense in 2015.

Reserve Program – nothing to report

Fire Code – The new 2016 fire code will be put before the Board on November 11th for adoption.

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WUI position - Fire Marshal Marc Robinson went over his proposal for a Fire Inspector I. Moved by Mark Igel, seconded by Mike Kearney to move forward with filling this position as presented. Motion carried unanimously.

Budget – No public comment on the budget. Chief Dorman stated that he will have a few changes to the budget to include removing the SCBA's from the 2016 budget, adding the fee for consulting firm to conduct new Chief recruitment, reducing radio budget to \$8,000. We also still do not have the new Workers Compensation numbers for 2016.

NEW BUSINESS

President Doug Klink stated that he has gotten 3 proposals from different companies to perform the recruitment for the new Fire Chief. President Klink said the recruiting firm would come conduct culture interviews of current staff and volunteers, put together a job description, advertise & publish the job posting, do preliminary reviews of resumes, do criminal background checks, schedule interviews and conduct assessments. President Klink would like 2 board members to be on a committee to review the consulting firms and make a recommendation to the board, hopefully by the next meeting on November 11th.

Moved by Mark Igel, and seconded by Mike Keaney to appoint Ed Ford and Doug Klink to the committee to review consulting firms.

The next board meeting is scheduled for November 11, 2015 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 7:17pm



Ed Ford, Secretary of the Board

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The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."