

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

March 23, 2016 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

**Staff:** Chief Scott Dorman, Board Recording Secretary Kostner

### Also Attending:

**Absent:** Vice President Mark Igel excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:02 p.m.**

**Chief Dorman led the Pledge of Allegiance**

**Secretary Kostner performed roll call – Vice President Mark Igel excused**

**CONFLICT OF INTEREST – Mike Kearney for snow plowing services.**

### PUBLIC COMMENT / BOARD COMMENT

No public comment.

No board comment

### APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Mike Kearney to approve the agenda. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Mike Richardson to approve the 2/24/16 and 3/3/16 meeting minutes. Motion carried unanimously.

### REPORTS

#### Fire Chief Report –

CSU will be here on 4/23 for CORE testing.

The fire code resolutions was approved by the Town on 3/22/16.

On 3/21/16 we held a critical incident debriefing here at the station as a result of the incident on Graves Ave. It was facilitated by Pastor Hal. It was well received and beneficial to those who attended.

No bid was received from WAC for the lighting and graphics on the new command vehicle so Recreational Electrical was awarded the bid. The original bid for the truck box, the box was not the right size so another box was substituted.

The bed of the UTV was damaged while on a call earlier this week. Donny Steckline will take it to the dealer for repair on Friday.

We had a request from RMNP to extend our mutual aid agreement from 12hrs to 24hrs. The board had no issue with this.

President Klink reported that the P25 connect is up and working properly, however the edispatch is having issues with dispatch not using the vhf tones.

Treasurer Report – Treasurer Richardson reviewed the paid bills of the EVFPD and provided the February 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations., operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

### OLD BUSINESS

Training site – The drainage was moved back 20ft and is now complete. We are working with Stewart Environmental on what we can do next. We would like to get our burn trailer back on site.

Reserve Program – Captain Walters and Chief Dorman are working on the program requirements.

Chief Selection Process- We have identified the top 4 candidates who will be coming to Estes to participate in panel interviews and assessments. President Klink will send out an email to the department with who will be on the interview panels. The next step after April 16<sup>th</sup> will be to identify the top two candidates and bring them back to town with their spouses for further interviews and an open house.

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### NEW BUSINESS

President Klink presented the proposed changes to the PPM related to officers. Update the PPM to reflect having 1 Assistant Chief. Term of office to be updated from 6 years to 3 year terms. The Board opened the floor up to public comment. Several members of the public gave their input on the proposed change to 3 year terms for officers. After board discussion it was decided that this issue needs to be tabled for further evaluation.

Moved by Mike Kearney, seconded by Ed Ford to table the changes to PPM relating to officers. Motion carried unanimously.

President Klink presented the proposed changes to the LT job description. The Board is proposing that 3 years of experience must be from EVFPD to be eligible for a LT position. The Board opened the floor for public comment. Several members of the public gave their input on the proposed change. After board discussion it was decided to move forward with the change.

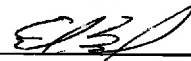
Moved by Mike Kearney, seconded by Mike Richardson to approve the changes to the LT job description as presented. Motion carried unanimously.

LOSAP payment request was brought to the board for a payout of \$18,000 to Daryl McCown who is retiring this month. Daryl asked the board if payment could be made in two payments. This needs to be taken to the attorney.

Moved by Ed Ford, seconded by Mike Richardson to table the LOSAP payment request until we can talk to our attorney. Motion carried unanimously.

President Klink presented the proposed LOSAP eligibility changes. He stated that this would not be voted on tonight, it was for discussion only. President Klink presented several overhead slides to provide background on why changes need to be made. The floor was opened to public comment. Several members of the public made comment on the proposed changes. President Klink would like this to be put to vote on April 13<sup>th</sup>. The good standing committee will meet before then to discuss further and try to come to a compromise.

The next regular board meeting is scheduled for April 13, 2016 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 8:17 p.m.



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Ed Ford, Secretary of the Board

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*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*