

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

May 8, 2013 7:01 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink, Mike Kearney, Jack Rumley

Staff: Chief Scott Dorman, Secretary Landkamer

Also Attending: Firefighters Justin Kearney and CPT Derek Rosenquist, Fire Marshal Marc Robinson, WUI Coordinator Sue Pinkham. Public attendees Dot Dorman and Juley Harvey.

Absent: Secretary Landkamer

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Frank Theis called the meeting to order at 7:01 p.m.

Chief Dorman led the Pledge of Allegiance

Chief Dorman performed roll call- All board members present

CONFLICT OF INTEREST

Vice President Igel disclosed a conflict of interest in regard to a bill to Signs of Life for a board member sign for Mike Kearney to be used at the EVFPD Board meetings. Mike Kearney disclosed a conflict of interest for his company Kearney & Sons for snow removal at the Dannels Fire Station that he was currently under contract for, prior to becoming a board member of the EVFPD.

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: President Theis officially welcomed Mike Kearney to his first board meeting of the EVFPD and thanked him for being a new board member.

Treasurer Klink stated he had an offer from another law firm to make a presentation before the board, to provide new legal counsel to the district. There was a consensus by the board to arrange this presentation of possible new legal counsel to the EVFPD.

APPROVAL OF AGENDA

Moved by Jack Rumley, seconded by Vice President Igel to approve agenda after striking out Executive Session from the agenda. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Vice President Igel, seconded by Doug Klink to approve the 4-24-13 meeting minutes after deleting the last sentence of the 4th paragraph under Reports. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief stated the Safety Fair will be May 18th from 10AM-2PM at the Stanley Park Fairgrounds. The fire recruitment testing is also on the 18th as well.

The Chief reported that there were some apparatus repairs last week. Engine 10 had minor repair work done to the primer pump after discovering the issue at the recent Glen Haven fire. The ladder truck also had a battery replacement on its four batteries that were currently 10 years old.

Chief Dorman commented on the EPVFD's current policy. At the last volunteer business meeting, the Chief introduced the idea of giving volunteers one half of one percent credit for a twelve hour shift period from home that they could be registered for, on 'I AM RESPONDING'. This would help volunteers to meet their annual call percentage as many of the volunteers have had problems in the past of being available for calls when no calls actually happen, and not being available to respond when calls do happen. If volunteers signed up for one shift per week, they could achieve their 25% call percentage for the year. Chief Dorman stated that the number of volunteers signing up for the shift would be limited to the first ten that signed up. If this change is agreed upon at the next volunteer business meeting, it will be initiated in July.

Chief let the board know that an EPVFD firefighter just recently took a job in Kodiak, Alaska as a firefighter. Firefighter Bishop was appreciative of everything this fire department has done for him.

Chief Dorman talked about the quarterly run report for 2013. The total incidents for the first quarter of 2013 were up to 103 calls from only a total of 83 calls in the first quarter in 2012. Good intent calls were also up this year and it was noted that the busiest day of the week for all calls was Friday, followed by

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Tuesday. Treasurer Klink was curious to see data that shows how many firefighters are available to respond to calls during the day and how many would not be able to respond and have limited availability. Treasurer Klink commented that this data matched with busiest call days, is information that would be useful to the district. Chief Dorman also talked about training hours for the fire department and said the volunteer firefighters had over 1,000 hours of training in the first quarter.

Treasurer Klink asked about the number of medical calls the volunteer firefighters were responding to and wondered if there was a way to better communicate with the ambulance service, or dispatch, about firefighters not being called for medical calls that really did not need the firefighter assistance. Treasurer Klink stated there are many times the ambulance service could take care of medical calls without the additional aid of the volunteers but currently, there is not an effective way to communicate this.

OLD BUSINESS – None

NEW BUSINESS

Treasurer Klink commented on the Type 3 Engine discussion and stated that the bids were opened on Monday. There were a total of five bidders and their prices were all around the \$310,000 - \$320,000 range. Treasurer Klink stated that it is not so much the price that will determine whom the truck committee decides to go with but rather which company has a better track record and which company is offering the best equipment options available. Treasurer Klink said there is also quite a big range in delivery time for the new engines that ranges from 120 days to 9 ½ months. All trucks will not be available until the next fire season, except the HME truck out of California that would be done in August of 2013. Treasurer Klink said the truck committee will have its recommendation soon and a decision will be made this month.

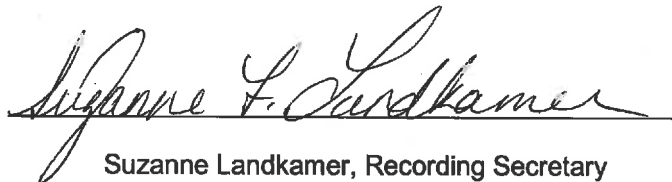
Vice President Igel brought up proper board identification at the meeting and stated it would be beneficial to have the community be able to easily identify a fire board member. The idea of board member shirts, jackets, and ID cards were brought up as well as the fact that these items should be included in the board policy. A general checklist for new board members will be addressed for the policy as well. Also to be included in the board policy is Dannels Fire Station access to board members. President Theis stated that he did not feel it was necessary for him to have access to Dannels Fire Station before or after normal business hours and Mike Kearney said he did not have after-hours access to other buildings when he served on the Sanitation District Board. Vice President Igel and Treasurer Klink stated that they would like to have access to the fire station any time as they could help out when needed and be at Dannels Fire Station in case of an emergency. There was a consensus by the board to have access to the building as well as include it in the policy. Vice President Igel and Chief Dorman will work on drafting a policy.

Chief Dorman stated that a board member ICS class was provided in the past, to help the board members know their role in emergencies. President Theis and Jack Rumley liked the idea of offering a refresher course to the three new members of the fire board. President Theis said this class would be offered to any board member, not just a fire board member, for the opportunity to learn a board member's role in an emergency situation. There was a consensus of the board to provide this refresher class.

President Theis ended the meeting with congratulations to Fire Chief Scott Dorman as the Chief will be graduating from Colorado State University College of Natural Resources next weekend, with a Bachelor of Science Degree in Fire & Emergency Service Administration Magna Cum Laude. The board applauded this achievement for Chief Dorman.

Next regular board meeting scheduled for May 22, 2013 will be moved to Wednesday, May 29, 2013 at 7:00p.m. at the Dannels Fire Station.

Meeting adjourned at 8:01 p.m.


Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."