

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

June 26, 2013 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink, Mike Kearney, Jack Rumley

Staff: Chief Scott Dorman, Secretary Landkamer

Also Attending: Firefighters Brian Faith, CPT Bruce Walters, CPT Derek Rosenquist, and Fire Marshal Marc Robinson. Public attendee Dot Dorman.

Absent: Vice President Mark Igel

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Frank Theis called the meeting to order at 6:25 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Landkamer performed roll call- Mark Igel absent (excused)

CONFLICT OF INTEREST - none

PUBLIC COMMENT / BOARD COMMENT

Public comment: Dot Dorman expressed her gratitude to President Theis for giving consideration to where and when public comment should be given at the EVFPD board meetings.

Board comment: President Theis addressed the issue of public comment during the board meetings for the EVFPD. After seeking legal counsel, President Theis stated that he will announce at the start of the meeting, which items will allow for public comment and which items will not.

Board member Jack Rumley commented on his meeting with Chief Dorman where the ISO report was discussed. Rumley stated the EVFPD administrative staff and volunteers have done an excellent job keeping the community's rating. President Theis also agreed that the Estes Valley Fire Protection District is providing excellent service to the citizens of Estes Park and thanked them for this effort.

APPROVAL OF AGENDA

Moved by Treasurer Klink, seconded by Mike Kearney to approve agenda after adding "Public Comment" under New Business on the agenda. Motion carried unanimously with modification.

APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Jack Rumley to approve the 6-12-13 meeting minutes with modification to delete a statement regarding public comment. Motion carried unanimously with modification.

REPORTS

Fire Chief Report- Chief Dorman mentioned the recent issue of Firehouse magazine and the article that addressed the deaths of the Texas volunteer firefighters in which the TX Chief stated he hoped he trained his firefighters well enough. Chief Dorman commented this is why the Estes Park Volunteer Fire Department trains as much as they do; so they have every available opportunity to prepare themselves as much as possible.

Chief reported that he will be meeting with the Town on the 28th to discuss options if Estes Park ever had a "Waldo-Canyon-Type Fire" here. President Theis hopes the meeting reveals the most at-risk subdivisions as many Estes Park subdivisions do not have active homeowners associations yet have the most potential for fire danger. Chief Dorman will also meet with the following homeowners associations to go over fire mitigation, evacuation plans, and risk: Windcliff, Thunder Mountain, and Carriage Hills.

Chief stated that the district has been receiving many calls from the public asking about the recent Level 1 fire ban put into effect and also if the 4th of July fireworks display over Lake Estes is still going to take place. Chief reported that both Estes Park and Larimer County have issued Level 1 bans and Estes Park's ban includes portable charcoal grills while Larimer County does not. Chief also stated that the 4th of July fireworks display is still set to take place however if there is a wind shift or if conditions are not optimal for the display, they will be cancelled. Chief also commented that the district will have an engine by the fireworks display as well as a roaming Brush 9 that will be available for quick response.

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Treasurer Report - Treasurer Klink commented that the district has not yet received the bill for the new fire engine however the Pierce Company stated they will overnight this invoice and the district should receive it tomorrow and then the funds will be wired to Pierce to purchase the engine.

Treasurer Klink discussed the transactions of the EVFPD. June is the last month that the EVFPD will pay for HR services from the Town. Starting July 1, 2013 the payroll services will be administered by using Paylocity and run through the district staff, not the Town's HR department.

Treasurer Klink provided the May 2013 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), operating reserve, Tabor and capital reserve. He also discussed the 2013 Property Tax and Sales Tax Reconciliation updates. Treasurer Klink stated that funds spent on the new fire engine will show up on next month's statement. Treasurer Klink also reported that the property tax is tracking nicely and the sales tax is transferring on time.

Moved by Mike Kearney, seconded by Jack Rumley to accept Treasurer's Report including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

President Theis updated the board on the conversation he had with legal counsel in regard to public comment. President Theis stated the attorney suggested to making it a habit of telling the public exactly where in the meeting that public comment would be heard. Jack Rumley and Mike Kearney agreed that it was important to clarify the policy. The board made a consensus to take public comment on any action item in the meeting.

NEW BUSINESS

President Theis stated that in the last meeting, he did ask that the board members meet with the Chief to go over the results of the ISO report before presenting the entire report to the board. As of tonight, there were still 2 members of the board that were not able to meet with the Chief however President Theis would like to go ahead with discussing the findings of the ISO report at tonight's meeting.

Chief Dorman discussed the ISO report at great length. The EVFPD was able to keep a class 4 rating in the Community Classification (FPSA) which is a very good rating. Outside of the hydrant service area, the EVFPD was rated as a class 6. This is due to changes in the way ISO performs their ratings from their last visit 10 years ago. Chief Dorman commented that our water shuttle outside of the hydrant area remained the same but the changes ISO made, resulted with a changed rating of 6. ISO rates all properties greater than 5 miles from a fire station as a PPC 10.

Some factors that attributed to changes in scores were as follows: training was almost doubled and raised due in part to CPT Rosenquist reporting of additional training hours for the volunteers, in 2002 the ISO did not include the YMCA of the Rockies, in 2002 the ISO gave one rating for the whole community and was not split like currently, change in company personnel, and fire responses. Chief Dorman stated that having a class 4 rating is excellent. The average number of firefighters responding was greater 10 years ago however Estes Park had fewer calls 10 years ago. It was mentioned that the ISO looks at property loss and not people loss. Chief commented that this great ISO score was a team effort from not only the volunteers, but also the staff and the board for making sure the fire department has the needed equipment and apparatus it needs to protect the community.

President Theis suggested a press release to the people of Estes Park where the district could highlight the highpoints of the scoring and give a bar graph as a visual aid to make it easier to understand. President Theis ended by again stating what an excellent job this department has done.

Next regular board meeting scheduled for July 10, 2013 at 6:00p.m. at the Dannels Fire Station.

Meeting adjourned at 7:30 p.m.


Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."