

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

October 26, 2011 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doyle, Bob Cheney, Jack Rumley

Staff: Chief Dorman, Secretary Bowser

Also Attending: None

Absent: Vice President Frank Theis, Treasurer Bud Duryea

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doyle called the meeting to order at 6:55 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Bowser performed roll call- Treasurer Duryea absent (excused), Vice President Theis absent

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: None

APPROVAL OF AGENDA

Moved by Jack Rumley, seconded by Bob Cheney to approve agenda as listed. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Jack Rumley, seconded by Bob Cheney to approve 10-10-11 minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman provided an update regarding the response to the firefighter's letter of concern, stated the District continues to move forward to address concerns in order to make positive steps for a better organization. He explained the firefighter meetings have been completed and he is in the process of obtaining a mentor for one of the firefighters. He also discussed the firefighter training schedule, state pension requirement for training hours and firefighter jpr requirements.

Chief Dorman notified Board Members there were two major structure fires in the last three weeks, both homes were destroyed and are under investigation; causes look to be unintentional. He also stated there was a good firefighter response for both fires. The new Ford F250 is now in service, Larimer County awarded their engine to Glen Haven Fire Department, and the District's slash collection event has been successful. He explained the District may need to provide added funding for chipping as one additional weekend for slash collection was added to the schedule to accommodate requests from the community.

Treasurer Report- September 2011 reports were provided to Board Members including fund balance summaries for the operations savings account, operations checking account, pension checking account, pension money market account, Tabor reserve money market account, capital reserve cd, LOSAP money market account and tasks completed and tasks pending.

Also provided were the September 2011 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), Tabor and capital reserve. The cash flow statement, statement of fiduciary net assets and changes in fiduciary net assets (budget and actual) for the Volunteer Fire Pension Trust for the month ending September 30, 2011 and 2011 Property Tax and Sales Tax Reconciliation updates were given to Board Members.

Moved by Jack Rumley, seconded by Bob Cheney to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

None.

NEW BUSINESS

President Doyle explained the importance of the Fire Code Board of Appeals and stated she recommended the three Board Members based upon their knowledge of suppression and response as well as experience in building and design work.

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Moved by Sue Doylen, seconded by Jack Rumley to designate Vice President Frank Theis, Board Member Jack Rumley and Board Member Bob Cheney as members of the Fire Code Board of Appeals in accordance with EVFPD Resolution 2011-01. Motion carried unanimously. President Doylen thanked the three Board Members for their additional service to the District.

Chief Dorman reviewed 2011 3rd quarter and YTD incident run reports of the Volunteer Fire Department including: Incident Alarm Types, Dollar Value Saved & Loss Analysis, 2008-2011 Comparisons of Type of Calls by Number, Incidents by Zone and Detailed Incident Types. He also reviewed 3rd quarter and YTD training hours for Fire, Special Ops (Dive Rescue) and EMS and provided a recap of staff activity hours. Chief Dorman then answered all Board Member questions, providing report explanations as needed.

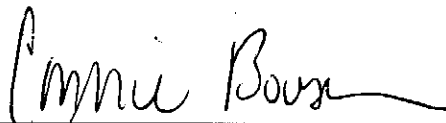
Chief Dorman and Board Members further discussed the 2012 budget report to be re-reviewed at the November 16th meeting, recent gas leak call and response process, and district zones.

Chief Dorman presented request from the Volunteer Fire Department for the second transfer of funds from the District to the Fire Dept for 2011.

Moved by Jack Rumley, seconded by Bob Cheney to transfer payment in the amount of \$25,000.00 from District funds to the Volunteer Fire Department. Motion carried unanimously.

Next Pension Board meeting scheduled for Wednesday, November 16, 2011 at 6:30 p.m. at the Dannels Fire Station. Regular Board meeting scheduled for Wednesday, November 16, 2011 at 7:00 p.m. at the Dannels Fire Station.

Meeting adjourned at 7:36 p.m.



Connie Bowser, Recording Secretary