

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

December 13, 2010 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney, Jack Rumley

Staff: Chief Scott Dorman, Recording Secretary Bowser

Also Attending: None

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 7:00 p.m.

Secretary Bowser performed roll call- All present

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: Treasurer Duryea requested to continue same meeting schedule for 2011. Consensus from Board members to meet in 2011 the 2nd and 4th Wednesdays at 7 pm at the Dannels Station.

President Doylen commented that the Fire Department Christmas party was very good, appreciated staff and Board efforts.

APPROVAL OF AGENDA

Moved by Jack Rumley, seconded by Bob Cheney to approve agenda. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Bob Cheney, seconded by Jack Rumley to approve 11-17-10 minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman provided the following updates to Board Members: MDA award was given to the Volunteer Fire Department for participation in Fill the Boot campaign; was the 2nd largest collection in the region. Call reimbursement checks to be provided to volunteers on 12/17 as compensation for fuel and wear on personal vehicles used while responding to incidents. LOSAP approval update given to EPVFD at their monthly meeting, Chief stated members were very appreciative and thanked Board for establishing program.

Chief Dorman explained Officer Development class schedules have been finalized; reviewed class dates, fees, general class content as well as EPVFD and other fire department class attendance. Chief Dorman also confirmed that Mueller and Associates will be the approved CPA for the Volunteer Fire Department accounting/tax reports.

Chief Dorman then reviewed the officer election results from the December VFD meeting: 1st asst Chief Daryl McCown, 2nd Asst Chief Robert Hirning, Secretary Jon Landkamer, Treasurer TR Odeh, Truck Officer John Grasso, Asst Truck Officer Justin Kearney, Engineering Officer Doug Klink, Asst Eng Officer Butch McCown, Communications Officer Bruce Walters, Fire Prevention Officer Rick Spear, Safety Officer Bruce Walters, Asst Safety Officer Donny Steckline, Equipment Officer Daryl McCown, EMS Officer Jessica Brown and Pension Board Member Bo Winslow.

Chief Dorman demonstrated iamresponding.com, answered Board Member questions in regards to new response system and confirmed volunteers were in favor of response system. He explained 1 LCD would be mounted in the bay and 1 LCD in the firebase area to display iamresponding.com updates. He also discussed call report and on call process, scheduling and dispatch access and confirmed the information would also be available on all mobile data terminal units.

Treasurer Report- Treasurer Duryea provided summaries on the operations savings account, checking account, pension checking account, pension money market account, Tabor reserve money market account as well as schedule of revenues, expenditures and changes in general fund and pension fund balance for November 2010. He also provided an updated revenue report, detailed budget report and balance sheet for both general and pension funds.

Treasurer Duryea provided an overview of Larimer County tax fund distribution in 2010, confirmed District received matching pension funds from DOLA and he requested the final Town of Estes Park loan payment invoice from Steve McFarland, financial officer.

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Moved by Frank Theis, seconded by Jack Rumley to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

Moved by Frank Theis, seconded by Bud Duryea to approve the EVFPD Policy and Procedure manual. Motion carried unanimously.

President Sue Doylen opened Public Hearing for purposes of receiving public comment on the 2011 Budget.

No public comment.

Moved by Frank Theis, seconded by Bud Duryea to approve Resolution 10-07 to Adopt the 2011 Budget. Motion carried unanimously.

Moved by Bob Cheney, seconded by Bud Duryea to approve Resolution 10-08 to Appropriate Sums of Money. Motion carried unanimously.

Moved by Bud Duryea, seconded by Frank Theis to approve Resolution 10-09 to set Mill Levies for Larimer County. Motion carried unanimously.

President Sue Doylen closed Public Hearing, no public or Board Member comments in regards to the 2011 Budget.

Treasurer Duryea reviewed Clifton Gunderson's response regarding pension investments and charges incurred, agreed to discuss further at a future Pension Board meeting. He then reviewed the transition meeting with Clifton Gunderson including their offer to complete the annual report and act as intermediary between the Town Accounting Dept. and Auditor Bert Bondi for 2010 records. Treasurer Duryea and Board Members also discussed at length payment schedule of District funding to pension plan.

Moved by Jack Rumley, seconded by Bob Cheney to allow the Estes Valley Fire Protection District to retain Clifton Gunderson as accountant of record for the 2010 audit, where they will act as liaison between the Town of Estes Park and Auditor Bert Bondi and subsequently write the District's 2010 annual report. Motion carried unanimously.

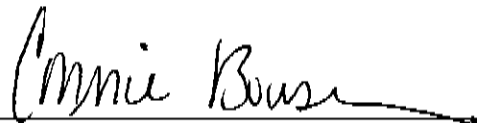
NEW BUSINESS

Chief Dorman reviewed his fire code presentation to Board Members, stated it was the same PowerPoint presentation shown at the recent contractor association meeting. He explained the fire code is a proactive, preventative code and reviewed history of fires that created fire and life safety codes. He further discussed building codes in the Town of Estes Park & Larimer County, sprinkler systems, education process and reasons for adoption in Estes Park. He then reviewed a map of Colorado communities similar to Estes Park that have fire codes and confirmed Estes Park is the largest community in the state that does not currently have a fire code.

Chief Dorman and Board Members also reviewed at length the following: code enforcement parameters, possible costs, fire code education for local businesses and the Estes Park community, State life safety standards/regulations, fire code adoption timelines and fire marshal general job parameters.

Next Board meeting/work session scheduled for Wednesday, January 12, 2010 at 7:00 p.m. at Dannels Fire Station.

Meeting adjourned at 9:46 p.m.



Connie Bowser, Recording Secretary