

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

March 10, 2010 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Jack Rumley, Bob Cheney

Staff: Chief Scott Dorman, Recording Secretary Bowser

Also Attending: 1st Assistant Chief Daryl McCown

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 7:00 p.m.

Fire Chief Dorman led the Pledge of Allegiance

Secretary Bowser performed roll call- All present

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: Bud Duryea congratulated Board Members Doylen and Theis on being elected by acclamation. (EVFPD May election was canceled by the Designated Election Official)

Board Member Duryea requested to be excused from March 24th meeting, Board approved.

Board Member Theis requested to leave early from the March 17th meeting, Board approved.

APPROVAL OF AGENDA

Moved by Jack Rumley, seconded by Bob Cheney to approve agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Bud Duryea, seconded by Frank Theis to approve 2-10-10 and 2-24-10 minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman provided a burn permit update including: review of permit application approval process via Larimer County website, state smoke requirements, general burn requirements and confirmation that the Estes Valley Fire Protection District has authority to enforce burn permits.

Chief Dorman proposed utilizing a portion of the District contingency fund to purchase new fire boots for the Volunteer Fire Department. Board Members discussed at length multiple options for providing fire boots for the firefighters.

Moved by Jack Rumley, seconded by Bob Cheney to approve the purchase of new firefighter boots at \$310.00 each for all members of the Volunteer Fire Department. These firefighter boots are to be replaced based upon need and on an ongoing basis. Motion carried unanimously.

Chief Dorman provided updates on the 2009 mobile data terminal grant, new pager service and Senate Bill 09-20 in regard to wildland fire protection protocol and process. Chief Dorman reviewed the Director of the Colorado Municipal League presentation at the State Chief's meeting concerning November ballot issues Proposition 101, Amendment 60 and Proposition 61.

Chief also discussed acquiring a jet pack compressed air foam system used mainly for wildland firefighting either by grant or purchase by the Volunteer Fire Department.

Consensus from Board Members to transfer \$25,000.00 from District funds to the Volunteer Fire Department. Per Treasurer Duryea request, the Volunteer Fire Department will provide a letter of request for transfer amount.

Chief Dorman reviewed upcoming training including: EMS, surface ice rescue, open water and live fire training. He also responded to Board Member questions posed at an earlier meeting regarding natural gas incidents and false alarm call billing by the Estes Park Police Department.

Chief read an Estes Park resident thank you note for recent medical treatment received from the Fire Department.

RECORD OF PROCEEDINGS

In response to Board Member Cheney request for clarification, Chief Dorman and Board Members confirmed landscaping and WUI seasonal positions would be 20 hours a week with no benefits.

Board Member Theis requested an update on health insurance for volunteer firefighters. Chief Dorman provided update; explained may be cost prohibitive, but will research further with Town HR Manager Debbie Parrack and other insurance companies.

Treasurer Report- Treasurer Duryea reminded Board Members about the 3/17/10 presentation from Mark Autterson/WIN Advisor Group, Inc. He also notified the Board that a meeting with CPA Bert Bondi had been scheduled for 3/29/10 as a proactive step to determine auditing demands and requirements for the District.

Treasurer Duryea reviewed property tax allocation, transaction reports, Tabor reserve definition, pension bill tracking, application for audit exemption, Town accounting error (now resolved). General fund and Pension fund reports to be provided on a monthly basis by Treasurer Duryea.

Moved by Frank Theis, seconded by Jack Rumley to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

Chief Dorman reviewed Knox Box system with Board Members including: rapid entry system description, current city ordinance, key access process and need for District resolution. Board Members and Chief Dorman further discussed enforcement boundaries, press releases, proactive education programs and community information updates as they relate to the Knox Box system.

Moved by Jack Rumley, seconded by Bob Cheney to approve resolution 10-04 to require key lock box system installation (Knox Box) implemented within the District's boundaries. Motion carried unanimously.

Designated Election Official Bowser provided an update on the May 2010 election cancellation and also provided a copy of the cancellation to Board members. Bowser explained the new officer elections will be held after Board Members Doylen and Theis are sworn in after the May 5, 2010 Special District election.

Board Member Theis notified Board Members that a local developer may try to appeal one of the recent fire department subdivision development plan reviews. Chief Dorman agreed to review with Attorney Dick Lyons to determine Board responsibility; process for appealing a development plan review.

Consensus from Board Members that Board Member Theis would serve in an unofficial capacity as District figurehead/liaison at Town Board, Planning Commission and Contractor Association meetings.

Next meeting/work session scheduled for Wednesday, March 24, 2010 at 7:00 p.m. at Dannels Fire Station.

Meeting adjourned at 9:37 p.m.



Connie Bowser, Recording Secretary