

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

March 23, 2011 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney, Jack Rumley

Staff: Chief Dorman

Also Attending: None

Absent: Secretary Bowser (staff)

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 7:08 p.m.

Chief Dorman led the Pledge of Allegiance

Chief Dorman performed roll call- all present

PUBLIC COMMENT / BOARD COMMENT

Public comment: No public comment

Board comment: President Doylen commented on the recognition ceremony preceding the board meeting for retired firefighter Butch Lundstedt for his 10 years of service with the Volunteer Fire Department.

Vice President Theis commented on recent meeting with CBO Will Birchfield and upcoming Town Board approval of the 2009 International Building Code; may be adopted in May 2011 with an effective start date of July 2011.

Board Members commented on fire code adoption process and District request for local input, public meeting dates, public/community notification(s), fire marshal job posting and confirmation of 4-7-11, 4-20-11 and 4-27-11 Board Meeting dates.

APPROVAL OF AGENDA

Moved by Bud Duryea, seconded by Frank Theis to approve agenda as listed. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Jack Rumley, seconded by Bob Cheney to approve 2-23-11 and 3-9-11 minutes as written. Motion carried unanimously.

REPORTS

WUI Coordinator Report- Chief Dorman introduced WUI Coordinator Sue Pinkham, who presented a summary report of WUI Coordinator activity from April – October 2010. Coordinator Pinkham reviewed involvement with the Fire/Life Safety Educators Conference, Wildfire Fair and other events such as Tree Symposium, Farmers' Market and Elk Fest. She also reviewed the October 2010 Slash Collection (grant funded), ongoing media and public interaction, defensible space programs, defensible space site visits and assistance with the Rocky Mountain National Park. Coordinator Pinkham then discussed future plans for 2011 regarding wildfire community safety/education and answered Board member questions.

Board members and Chief Dorman thanked WUI Coordinator Sue Pinkham for her presentation.

Fire Chief Report- Chief Dorman notified Board Members that the Volunteer Fire Department Membership Committee presented him with recommendations for a voluntary shift program; Membership Committee meeting scheduled for March 30th to further discuss program. Chief Dorman recommended establishment of voluntary shift program as an incentive program and reviewed shift program parameters including advantages to District. Shift program guidelines will also be presented at the next Fire Department business meeting for firefighter review, input and approval.

Chief Dorman provided updates on the truck bid/order (under budget), truck equipment, notice of claim regarding the Reservoir Road fire, recent Fire Department equipment purchases as well as fire danger updates due to recent nearby fires. He then presented certificates of completion for the March NIMS class to Board Members.

Treasurer Report- Treasurer Duryea provided February 2011 fund balance summaries for the operations savings account, operations checking account, pension checking account, pension money market account, Tabor reserve money market account, capital reserve cd, LOSAP money market account and tasks completed and tasks pending.

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Treasurer Duryea then reviewed February 2011 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), Tabor, and capital reserve. He also discussed the statement of fiduciary net assets, changes in fiduciary net assets (budget and actual) for the Volunteer Fire Pension Trust for the month ending February 28, 2011.

Treasurer Duryea discussed District cash flow and cash flow statements, upcoming audit reports and presentations by Clifton Gunderson and Bondi & Co regarding audited financial statements and report to governance. Bondi & Co to also provide recommendations (as needed) for District processes.

Moved by Jack Rumley, seconded by Frank Theis to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

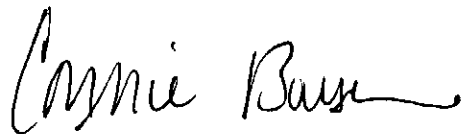
Chief Dorman notified Board Members that House Bill 11-1059 had been cancelled by the State of Colorado; therefore Chief Dorman would not be requesting a formal stance from the EVFPD Board of Directors.

NEW BUSINESS

None

Next Public Session/Board meeting scheduled for Thursday, April 7, 2011 at 7:00 p.m. at the Dannels Fire Station. Pension Board/Regular Board meeting scheduled for Wednesday, April 20, 2011 at 3:45 p.m. at the Dannels Fire Station and Public Session/Regular Board meeting scheduled for Wednesday, April 27, 2011 at 7:00 p.m. at the Dannels Fire Station.

Meeting adjourned at 9:26 p.m.



Connie Bowser, Recording Secretary