

## RECORD OF PROCEEDINGS

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### **Meeting Minutes of the Estes Valley Fire Protection District**

**April 14, 2010 7:00 p.m.**

**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Vice President Frank Theis, Treasurer Bud Duryea, Jack Rumley, Bob Cheney

**Staff:** Chief Scott Dorman, Recording Secretary Bowser

**Also Attending:** 1<sup>st</sup> Assistant Chief Daryl McCown

**Absent:** President Sue Doyley

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Vice President Frank Theis called the meeting to order at 7:00 p.m.**

**Fire Chief Dorman led the Pledge of Allegiance**

**Secretary Bowser performed roll call- President Sue Doyley absent (excused)**

### **PUBLIC COMMENT / BOARD COMMENT**

Public comment: None

Board comment: None

### **APPROVAL OF AGENDA**

Chief Dorman requested that item 9A (IGA with Larimer County) be removed from the agenda as the District attorney and Larimer County attorney are still in the process of updating Larimer County plan review verbiage.

Moved by Bob Cheney, seconded by Jacky Rumley to approve agenda with above listed deletion. Motion carried unanimously.

### **APPROVAL OF MINUTES**

Moved by Jack Rumley, seconded by Bob Cheney to approve 3-10-10 and 3-24-10 minutes as written. Motion carried unanimously.

### **REPORTS**

Fire Chief Report- Chief Dorman notified Board Members of the May 4<sup>th</sup> Fire Department election of Justin Kearney as a new Lieutenant. He explained the new position is a 2 year elected position, duties to include: assisting Training Captain with fire prevention, assist 4 Lieutenants and other duties as assigned. Lieutenant Kearney has also been added to the fire officer on call weekend rotation.

Chief Dorman then reviewed the April 14<sup>th</sup> puppet show held at the local elementary school. Approximately 500 children attended, ranging from kindergarten to 5<sup>th</sup> grade. The puppet show was presented by Northern CO Fire Safety and Estes Park firefighters with a goal of teaching fire safety to children in a fun manner. Chief Dorman explained the majority of the puppet show was funded through a Fire Prevention Safety Grant, therefore the cost to put on the April 14<sup>th</sup> show was only \$100.00.

Chief Dorman provided updates on 800 MHZ radio transition completion, Fire Department credentialing and alpha numeric pager cost savings. He also notified Board Members the Estes Valley Partners for Commerce donated \$617.38, to be put towards the purchase of a compressed air foam pack. State Farm Insurance donated \$1500.00 to be put towards the purchase of the Motak Mobile Gel Attack System. Upcoming training to include EMS, Dive, Vehicle extrication and Fire training.

1<sup>st</sup> Assistant Chief Daryl McCown informed Board Members that 20 of the 35 total firefighter boots would be ordered shortly as some of the firefighters chose to keep their original boots.

Chief Dorman informed Board Members Estes Park would be hosting the Fire and Life Safety Educators of Colorado April 21<sup>st</sup>-23<sup>rd</sup>. He explained the conference was a good educational opportunity and 3 District employees are scheduled to attend. Chief Dorman and Mayor Pinkham are also scheduled to speak at the opening ceremony of the conference.

In response to a request from Board Members, Chief Dorman agreed to arrange Wildland Urban Interface Coordinator Sue Pinkham to present an update at the May 26<sup>th</sup> Board Meeting.

Treasurer Report- Treasurer Duryea reviewed February and March bank, income and expense statements, explained his goal is financial integrity, clarity and to provide relevant information in a timely manner to Board Members.

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Treasurer Duryea also reviewed general fund, check register, revenue report, detailed budget report, tasks pending and completed. He provided Board Members an update in regards to meeting with Bert Bondi, the District auditor.

Treasurer Duryea requested to change future Board Meeting agendas, specifically: 2<sup>nd</sup> Wednesday of each month to be scheduled as a Board Meeting/Work Session, 4<sup>th</sup> Wednesday of each month scheduled as a regular Board Meeting. Consensus from Board members to approve the meeting switch and to provide an update to President Doyleen at the next scheduled Board Meeting.

Treasurer Duryea also explained in response to District attorney Dick Lyons direction, the Pension Board Members would need to approve resolutions to adopt the Pension Budget and appropriate Budget funds. Board Members awaiting response from attorney Lyons to determine time frame for scheduling next Pension Board Meeting.

Moved by Bob Cheney, seconded by Jack Rumley to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

### **OLD BUSINESS**

Board Member Duryea stated the District should pay for new badges as money is available in the budget and Board Members are not receiving payment for services at this time. All Board Members discussed at length, Chief Dorman stressed importance of District badges as they would accurately represent the organization.

Moved by Bud Duryea, seconded by Bob Cheney to approve the District purchase of firefighter badges in the amount of \$3959.10 out of the Board contingency fund. Motion carried unanimously.

Chief Dorman provided a VFIS accident and dismemberment policy information update; confirmed annual premium was paid by the Volunteer Fire Department. Consensus from Board Members that future funding will come from the District, possible reimbursement of 2010 payment to Volunteer Fire Department after fall budget review.

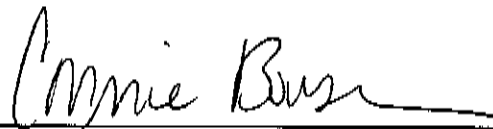
### **NEW BUSINESS**

Chief Dorman explained the need to adopt the National Incident Management System (NIMS) as an organization to be eligible for federal grants and to be in compliance with both FEMA and the grant program. Chief Dorman and Board Member Rumley confirmed the Fire Department has been operating under NIMS for many years.

Moved by Bud Duryea, seconded by Jack Rumley to approve resolution 10-05 to adopt the National Incident Management System. Motion carried unanimously.

Next meeting/work session scheduled for Wednesday, April 28, 2010 at 7:00 p.m. at Dannels Fire Station.

Meeting adjourned at 9:15 p.m.



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Connie Bowser, Recording Secretary