

RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District
April 25, 2012 7:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Sue Doyleen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney

Staff: Chief Scott Dorman, Secretary Bowser

Also Attending: 1st Asst Chief Daryl McCown, Doug Klink

Absent: Jack Rumley

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doyleen called the meeting to order at 7:00 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Bowser performed roll call- Jack Rumley absent (excused)

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: President Doyleen commented that Jack Rumley is still in the hospital, but continues to improve; expressed appreciation to fire personnel for providing medical assistance to Rumley during the April 23rd board meeting.

APPROVAL OF AGENDA

Moved by Frank Theis, seconded by Bud Duryea to approve agenda as listed. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Bob Cheney, seconded by Bud Duryea to approve 3-28-12 & 4-9-12 minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman notified board members that the next facilitator meeting has been scheduled for June 5, 2012; to be held during the regularly scheduled FD business meeting. Facilitator topics continue to focus on SWOT analysis: camaraderie, communication, vision for the present and future, and trust. Chief Dorman agreed to contact the facilitator to determine if/when board member input is needed.

Chief Dorman explained the current fire danger is high to very high, ISO survey has been postponed until the fall, and there were two participants in the April 21st recruitment agility test. Three special operations members are taking the pilot fire academy online this summer and will also complete a shorter, more intensive "hands on" training program. The second volunteer membership drive will occur in August 2012, and the fire academy will be held in January 2013.

Chief Dorman provided station, Engine 5, and Engine 10 maintenance and repair updates, reviewed current slash collection program and additional funding needed. Dorman stated he has been working with Wildland Urban Interface (WUI) Coordinator Sue Pinkham on creating a fire rating matrix on properties in the WUI zone to identify high risk properties and provide information to owners to reduce their fire risk. Chief Dorman stated his goal is to also have an interactive map on the district website in a few years to show parcel hazards in order to help educate the public, and confirmed the EVFPD program would be consistent with the current Colorado State Forest Service firewise program.

Chief Dorman also notified board members that Fire Marshal Tim Spears is currently undergoing code collaboration with the Town of Estes Park Planning Department in order to create uniformity between the development code and the fire code. Fire Marshal Spears is also scheduled to attend the Town PUP meeting in May to discuss fireworks permits and permit process as they are issued by the Fire Marshal in accordance with the fire code.

Treasurer Report- Treasurer Duryea provided March 2012 fund balance summaries for the operations savings account, operations checking account, pension checking account, pension money market account, Tabor reserve money market account, capital reserve cd, LOSAP money market account and tasks completed and tasks pending.

RECORD OF PROCEEDINGS

Treasurer Duryea then reviewed March 2012 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), Tabor and capital reserve. He also discussed the cash flow statement, statement of fiduciary net assets and changes in fiduciary net assets (budget and actual) for the Volunteer Fire Pension Trust for the month ending March 31, 2012 and 2012 Property Tax and Sales Tax Reconciliation updates.

Treasurer Duryea notified board members that ½ of the 2012 pension commitment has been deposited into the pension money market account. He also confirmed that LOSAP has been fully funded, money has been moved to the operating reserve account and the shift program payments have been increasing, showing an expansion in shift involvement. Duryea then reminded board members of the May 16, 2012 financial meeting with presentations from CliftonLarsonAllen and RubinBrown.

Moved by Bob Cheney, seconded by Frank Theis to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

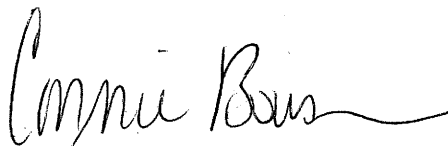
Chief Dorman reviewed 2012 1st quarter incident run reports of the Volunteer Fire Department including: Incident Alarm Types, Dollar Value Saved & Loss Analysis, 2009-2012 Comparisons of Type of Calls by Number, Incidents by Zone and Detailed Incident Types. He also reviewed 1st quarter training hours for Fire, Special Ops (Dive Rescue) and EMS and provided a recap of staff activity hours. Chief Dorman then answered all Board Member questions, providing report explanations as needed.

Board members requested in/out reports to be deleted from future quarterly/annual reports and for staff to research options for presenting call response in district quadrants.

Consensus from board members for the new district website to become www.estesvalleyfire.com and to keep the current website address (www.esteparkfire.com) active and routing to the new address in order to maximize access to the district website.

Next Pension & Regular board meeting scheduled for Wednesday, May 16, 2012 at 3:30 p.m. at the Dannels Fire Station.

Meeting adjourned at 8:10 p.m.



Connie Bowser, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."