

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District- Work Session

April 9, 2012 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney, Jack Rumley

Staff: Chief Scott Dorman, Secretary Bowser

Also Attending: Auxiliary Member Sherry Hess, Firefighters Doug Klink, Mark Igel, Chris Rahn, Rick Spear

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 6:05 p.m.

President Sue Doylen led the Pledge of Allegiance

Secretary Bowser performed roll call- all present

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: President Doylen stated the purpose of the work session was to continue the strategic plan review process and the strategic plan would not be adopted in a work session. The Board's goal is to establish the plan and then update on an annual basis as needed.

OLD BUSINESS

Chief Dorman provided the draft strategic plan document to board members and explained he provided a copy to the VFD membership on Wednesday, April 4, 2012. Chief Dorman then gave a general overview of the draft strategic plan including, but not limited to: mission statements, vision statement (not adopted at this time), 2010 & 2011 accomplishments, unaccomplished goals, summary table of actions, detailed review including short term, medium term and long term goals for personnel, equipment, planning and organizing, facilities, public relations, and financial goals.

Chief Dorman and board members discussed the importance of volunteers, volunteer promotion and recruitment, education, firefighter call %, current shift program, LOSAP for retention, medical response/care provided by the fire department, and managing the peak season as well as population growth in Estes Park.

Chief Dorman provided a copy of the FD replacement vehicle cost, including life cycle for apparatus; discussed apparatus and station locations, including 2nd station bay addition(s).

Chief Dorman and board members further discussed retention of firefighters, firefighter training required to meet the minimum federal NFPA standards, firefighter academy options, importance of engineer training, and firefighter certifications.

Chief Dorman notified board members that ISO agreed to postpone the EVFPD audit until approximately October 2012. He reviewed the ISO 2002 ratings and preparations needed for the fall audit.

Chief Dorman reviewed wildland fire response process with board members; confirmed firefighter red cards are required by governmental agencies for firefighters who respond to mutual aid incidents or any other incidents under federal control. He explained that firefighter training and safety is very important for any wildland response, therefore the reason for the red card requirements.

Chief Dorman also provided board members a copy of a Fire Chief magazine article regarding volunteer fire membership being at its lowest point in two decades. Article statistics showed a reduction in volunteers due to trends including motivation, economy, and time demands. Chief Dorman explained the fire department still has to have qualified people to respond to fire calls and the fire department cannot just increase numbers of volunteers without training. He discussed the current facilitator process, 4 Cs surveys, and firefighter morale.

Firefighter Rick Spear commented that retention should be a major focus of the strategic plan and firefighter Doug Klink stated he felt the board should hire an outside company to survey volunteers regarding the strategic plan.

Board member Cheney requested that the pension program have specific goals listed under the financial goals section when the board is ready to review that portion of the strategic plan.

RECORD OF PROCEEDINGS

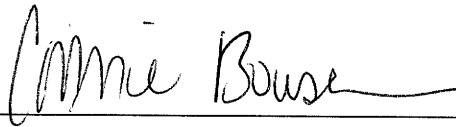
Consensus from board members that the next strategic plan work session would review the personnel portion of the strategic plan. Board members thanked firefighters for comments regarding the strategic plan.

NEW BUSINESS

None

Next Board work session scheduled for Monday, April 23, 2012 at 6:00 p.m. at the Dannels Fire Station.
Regular Board meeting scheduled for Wednesday, April 25, 2012 at 7:00 p.m. at the Dannels Fire Station.

Meeting adjourned at 9:10 p.m.



Connie Bowser, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."