

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

May 26, 2010 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Jack Rumley, Bob Cheney

Staff: Chief Scott Dorman, Recording Secretary Bowser

Also Attending: Wildland Urban Interface (WUI) Coordinator Sue Pinkham

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 7:01 p.m.

Fire Chief Dorman led the Pledge of Allegiance

Secretary Bowser performed roll call- All present

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: President Doylen commented on the Safety Fair held in Estes Park on May 22, 2010. She stated the Fire District was well represented by the Volunteer Fire Department and commended the efforts of all volunteer firefighters and volunteer divers involved.

APPROVAL OF AGENDA

Moved by Jack Rumley, seconded by Bob Cheney to approve agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Jack Rumley, seconded by Frank Theis to approve 4-14-10, 4-28-10 and 5-12-10 minutes as written. Motion carried unanimously.

REPORTS

WUI Coordinator Report- Coordinator Pinkham presented the 2010 season update to Board Members including goals & objectives, educational opportunities, WUI zone/fuel hazard map, public interaction including but not limited to: site visits and homeowner association meeting attendance. She also provided information on pine beetles, the tree symposium, safety fair and fire ecology programs. Coordinator Pinkham then provided a copy of the river and stream safety brochure to Board Members and clarification as needed in response to Board Member questions. Board Members thanked Coordinator Pinkham for her presentation.

Board Members further discussed valley wide Community Wildfire Protection plan and Chief Dorman's future goal of establishing an interactive wildfire rating site that would be available to the public on the District website, similar to the Colorado Springs website at <http://csfd.springsgov.com/>.

Fire Chief Report- Chief Dorman reviewed 3rd-5th grade test results from the puppet show held on April 14, 2010. (Tests were created and graded by the Northern Colorado Fire Safety Training Association) Chief Dorman also notified Board Members of \$506.00 donation received from Madame Vera.

Chief Dorman provided an update on recent intergovernmental managers meeting, including discussion of 3 future ballot issues and request for 1 board member from the District to also attend future managers meetings. Board Member Duryea requested Attorney Dick Lyons attendance at next work session to review ballot issues. Chief Dorman agreed to contact attorney and other local special districts to initiate review of 3 ballot issues at June work session.

Chief Dorman invited Board Members to attend Fire Academy graduation to be held at the Dannels Station on June 2, 2010 and the Fire Department Appreciation Dinner to be held at the Peak to Peak restaurant on June 10, 2010.

Chief presented options for repairs to Fire Department parking, reviewed quotes. Board Member consensus to repair Fire Department parking lot including 8" concrete pan option.

Moved by Bud Duryea, seconded by Frank Theis to authorize Chief Dorman to hire a contractor to repair general parking and entrance area not to exceed \$10,000.00 and subject to confirming competitive bids.

RECORD OF PROCEEDINGS

Chief Dorman reviewed special use permit request from Tri-State Fireworks for July 4th fireworks display. Chief Dorman discussed previous permit review practices, confirmed he has the ultimate authority to stop fireworks if conditions are not favorable and suggested the District be added to the Certificate of Liability. Consensus from Board Members to keep current special use permit review/approval process in place. Board Members requested updates from Chief Dorman on any future pyrotechnic permits.

Treasurer Report- Treasurer Duryea reviewed average monthly expenses and provided Tabor reserve balance update. Duryea also provided summaries on the operations savings account, checking account, pension checking account, pension money market account, Tabor reserve money market account as well as tasks completed and tasks pending. Duryea then reviewed Town of Estes Park memorandum in regards to January pension payment made by the Town of Estes Park.

Moved by Frank Theis, seconded by Bob Cheney to approve payment of \$10,420.00 from the Estes Valley Fire Protection District Pension fund to the Town of Estes Park for covering the January 2010 pension payments to the eligible fire fighter retirees on behalf of the Estes Valley Fire Protection District.

Treasurer Duryea discussed schedule of revenues, expenditures and changes in general fund and pension fund balance for month ending April 30, 2010, revenue report, detailed budget report and balance sheet for both general and pension funds. Duryea also commented favorably on current Schwab investments.

Consensus from Board members for Treasurer Duryea to present investing alternatives in September 2010.

Treasurer Duryea reminded Board Members that the Pension Board will need to approve resolutions to adopt the budget and appropriate funds in September as per Attorney Dick Lyons.

Moved by Frank Theis, seconded by Jack Rumley to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

None

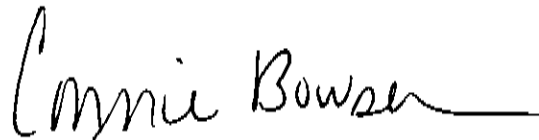
NEW BUSINESS

Chief Dorman reviewed Mutual Assist Agreements with Allenspark Fire Protection District, City of Loveland, Loveland Rural Fire Protection District and Pinewood Springs Fire Protection District as well as Memorandum of Understanding with Big Elk Meadows Volunteer Fire Department and Glen Haven Volunteer Fire Department, Agreement for Automatic Response with Pinewood Springs and General Agreement with Rocky Mountain National Park. Board Member Duryea requested additional comment be added to RMNP general agreement regarding District responsibility. Chief Dorman agreed to re-address with Attorney Dick Lyons and Rocky Mountain National Park.

Moved by Frank Theis, seconded by Bud Duryea to approve the Allenspark Fire Protection District Mutual Assist Agreement, City of Loveland Mutual Assist Agreement, Loveland Rural Fire Protection District Mutual Assist Agreement, Pinewood Springs Fire Protection District Mutual Assist Agreement, Memorandum of Understanding with Big Elk Meadows Volunteer Fire Department, Memorandum of Understanding with Glen Haven Volunteer Fire Department and Agreement for Automatic Response with Pinewood Springs Fire Protection District. Motion carried unanimously.

Next meeting/work session scheduled for Wednesday, June 9, 2010 at 7:00 p.m. at Dannels Fire Station.

Meeting adjourned at 9:29 p.m.



Connie Bowser, Recording Secretary