

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

August 25, 2010 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Jack Rumley, Bob Cheney

Staff: Chief Scott Dorman, Recording Secretary Bowser

Also Attending: None

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 7:01 p.m.

Fire Chief Dorman led the Pledge of Allegiance

Secretary Bowser performed roll call- All present (VP Theis arrived later)

PUBLIC COMMENT / BOARD COMMENT

Public comment: None

Board comment: Treasurer Duryea and Vice President Theis requested to be excused from the September 8, 2010 Board Meeting/Work Session: Consensus from Board Members that the September 8, 2010 meeting would be cancelled, regular Board Meeting scheduled for September 15, 2010. Board Member Rumley apologized to Board Members and Volunteer Fire Department for missing the August 22nd firefighter appreciation picnic. President Doylen thanked Board Members and wives for their assistance with the picnic; stated event was a success and recommended it be held on an annual basis. President Doylen read thank you note received from the Grasso family as well as EVFPD thank you to Ice of Estes for ice donation for the appreciation picnic.

APPROVAL OF AGENDA

Treasurer Duryea requested to add investment of capital funds review under New Business, President Doylen requested to move New Business items before Old Business item.

Moved by Bob Cheney, seconded by Jack Rumley to approve agenda with above listed changes. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Bud Duryea, seconded by Jack Rumley to approve 7-28-10 minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman reviewed verbal comments he received from the volunteer firefighters regarding District policy and procedure manual. He also discussed 2011 estimated budget projections received from Town of Estes Park Financial Officer Steve McFarland. Town estimated sales tax revenue reduction to date: 3.8%; Chief Dorman explained he adjusted current District budget to reflect revenue loss.

Chief Dorman notified Board Members he spoke with Battalion Chief Ned Sparks with Loveland Fire Department and explained that EVFPD would not be purchasing their apparatus at this time, thanked Loveland for bringing truck to Estes Park for inspection. Treasurer Duryea commented if another ladder truck becomes available, the District should pursue further.

Chief Dorman provided updates including: LT Kearney & volunteer firefighters to assist with Fill the Boot campaign for Muscular Dystrophy over Labor Day weekend at Bond Park and firefighter recruitment was held at the Dannels station on August 21, 2010.

Chief Dorman explained mobile data terminals arrived, should be installed and programmed once mounting hardware has been received. Firefighters would have access to the industry specific software and interfacing capabilities including but not limited to: mapping program, hydrant locations, town intranet, Knox box, pre-plan and property information. Firecom headsets now feed to 800 MHz system while hand mikes will still use VHF system in remote areas.

Treasurer Report- Treasurer Duryea provided summaries on the operations savings account, checking account, pension checking account, pension money market account, Tabor reserve money market account as well as schedule of revenues, expenditures and changes in general fund and pension fund balance for July 2010. He also provided an updated revenue report, detailed budget report and

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balance sheet for both general and pension funds. Treasurer Duryea reviewed few minor errors in general fund budget report, stated September reports would reflect changes. He also provided an update regarding the mobile data terminal unit(s) payment and reminded Board Members of the September 15th Pension Board meeting.

Consensus from Board members the pension budget approval will be documented in the September 15th Pension Board meeting minutes and will be incorporated into the District budget as per auditor and attorney recommendation.

Unanimous consensus from Board Members that Estes Valley Fire Protection District Board Members will not receive compensation in fiscal year 2011; budget line item to stay active with a zero amount.

Treasurer Duryea provided update on search for alternate accounting services provider. Chief Dorman confirmed working with Town on obtaining 2011 costs of services for MOU, stated 2010 Town services transition went smoothly.

Moved by Sue Doylen, seconded by Frank Theis to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

Vice President Theis reviewed changes incorporated into Resolution 10-06 as per comments received from Treasurer Duryea and Attorney Dick Lyons.

Moved by Bob Cheney, seconded by Bud Duryea to approve Resolution 10-06 advocating voter opposition to Proposition 101, Amendment 60 and Amendment 61 appearing on the November 2, 2010 ballot. Motion carried unanimously.

NEW BUSINESS

Treasurer Duryea reviewed background of District cash flow, bank accounts, capital item demand, financial assumptions through end of year including monies to be received and paid out. Treasurer Duryea requested transfer of \$50,000.00 from 2 capital accounts to place in cd with Bank of Colorado for 24 months at 1%. Board Members and Chief Dorman discussed financial options at length.

Moved by Bud Duryea, seconded by Bob Cheney to establish a Capital Reserve CD in the amount of \$100,000.00 for 24 months at 1% return. Motion carried unanimously.

Moved by Frank Theis, seconded by Jack Rumley for Chief Dorman and Treasurer Duryea to prepare the 2011 District Budget. Motion carried unanimously.

Moved by Jack Rumley, seconded by Bob Cheney for the Board to authorize Treasurer Duryea to transfer the remaining \$33,835.00 of budget for fire pension fund contribution to the pension money market account. Motion carried unanimously.

President Doylen stated she has received both firefighter and public survey responses, will provide feedback to Board Members at a future meeting/work session.

Pension meeting scheduled for Wednesday, September 15, 2010 at 6:00 pm. Regular meeting scheduled for Wednesday, September 15, 2010 at 7:00 p.m. at Dannels Fire Station.

Meeting adjourned at 8:49 p.m.



Connie Bowser, Recording Secretary