

# RECORD OF PROCEEDINGS

---

## Meeting Minutes of the Estes Valley Fire Protection District

September 26, 2012 7:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Sue Doylen, Vice President Frank Theis, Treasurer Doug Klink, Mark Igel, Jack Rumley

**Staff:** Chief Scott Dorman, Secretary Landkamer

**Also Attending:** Firefighters CPT Derek Rosenquist and 1<sup>st</sup> Asst. Chief Daryl McCown. RMNP Superintendent Baker and Fire Management Officer Williamson. Public attendees Jim Austin and Juley Harvey

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Sue Doylen called the meeting to order at 7:00 p.m.**

**Chief Dorman led the Pledge of Allegiance**

**Secretary Landkamer performed roll call- All present**

### **PUBLIC COMMENT / BOARD COMMENT**

Public comment: None

Board comment: None

### **RMNP FIRE MANAGEMENT PLAN**

RMNP Superintendent Baker and Fire Management Officer Williamson reported on the updated Fire Management Plan (FMP) that was originally crafted in 1992. The park completed a new FMP in June 2012 which provides direction to the program for years to come. The original FMP limited where they could handle fuel management from approximately 12,500 acres in the 1992 version to 28,000 acres under the updated 2012 plan. The updated FMP will guide managers in strategically completing fuels projects in the RMNP; stated their intent is to give themselves a greater margin of safety. 1,000 acres this year in RMNP have already been treated and the park will burn piles on this side of the divide this winter, conditions permitting. Comment was made that Grand Lake was very aggressive with getting rid of pine beetle kill trees and the beetles have basically eaten themselves out of house and home in Grand County.

Superintendent Baker and FMO Williamson commented on the 2010 Cow Creek Fire stating that this very heavily wooded area was due for an event like this to happen and has recently seen really good growth, especially Aspens, after the fire.

President Doylen stated the RMNP's connection to Federal assets was key in helping put out the Woodland Heights Fire as these resources (helicopters) were already nearby deployed. President Doylen, Vice President Theis and board member Jack Rumley praised the air support and the EVFPD board thanked Superintendent Baker and FMO Williamson for their help and aid with the Woodland Heights Fire.

### **APPROVAL OF AGENDA**

Moved by Frank Theis, seconded by Doug Klink to approve agenda as listed. Motion carried unanimously.

### **APPROVAL OF MINUTES**

Moved by Frank Theis, seconded by Jack Rumley to approve 8-22-12 meeting minutes with change to name listed in final paragraph on page 1 from Gary Van Horn to Bill Van Horn. Motion carried unanimously.

### **REPORTS**

Fire Chief Report- A report was given on the Fire Marshal update. As of September 26, 2012 a total of 8 resumes have been submitted for the position of EVFPD Fire Marshal. The schedule of interviews and selection of applicant timeline was outlined with the new Fire Marshal to start November 26, 2012.

Chief Dorman discussed the ISO's audit on 9-17-12 and 9-18-12. The ISO commended the Chief and the district for their organization. The ISO planned on 2 full days of audit and testing but did not need to return, to finish up the water supply delivery testing until 4:00pm on Day 2, thanks largely in part to the great information that was provided to them. The Chief thanked Connie Bowser and Suzanne Landkamer for gathering and compiling information, CPT Derek Rosenquist for the training, Fire Marshal Tim Spears for the pre-plans, and Lt. John Grasso for handling the apparatus and equipment. Chief

## RECORD OF PROCEEDINGS

---

Dorman stated the volunteer firefighters gave excellent times for testing and the District should all be proud. The EVFPD will not know the new ISO rating for 6 months as they collect data from 4 different states. This year ISO included both the Estes Park Center YMCA of the Rockies as well as Windcliff in their calculations. These two properties gave their flow tests ahead of time. The ISO stated that the district needs an additional ladder truck within 2 ½ miles of the YMCA property since the YMCA has 5 new buildings that meet the height requirements of a ladder truck. The Chief will visit with the YMCA on this matter.

Comment was made by the Chief on the need for a "Fire Truck Committee" to help write specs for the Type 3 Engine. Chief Dorman would like to get something out before the end of the year since it usually takes 6-8 months to build a truck and is seeking Board Representation on how to finance the project. Chief would like to see the Truck Committee include Treasurer Doug Klink, Cpt. Derek Rosenquist, Lt. Bruce Walters and Lt. Don Patterson.

A discussion was held about the District's projected increase in price for IT services with the town for 2013. The EVFPD's contract with the town ends in 2012 and the department will seek 2 additional bids for services in addition to the Town's for 2013, including one local vender and one out-of-town.

Treasurer Doug Klink asked about the EVFPD's new website. The Chief reported that it is currently under construction and a call had been made to the web designer and is awaiting a response to move forward.

Treasurer Report- Treasurer Klink provided August 2012 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), operating reserve, Tabor and capital reserve. He also discussed the cash flow statement, statement of fiduciary net assets and changes in fiduciary net assets (budget and actual) for the Volunteer Fire Pension Trust for the month ending August 31, 2012, August AP check register, and the 2012 Property Tax and Sales Tax Reconciliation updates.

Treasurer Klink further commented that the EVFPD is currently in good shape in regard to the 2012 budget and everything is on track.

Board member Jack Rumley voiced his concern with possible low numbers of citizens rebuilding in the High Drive area and the impact that would have on tax revenue. Treasurer Klink commented about his concerns of the current delay in sales tax revenue and reiterated the fact that the EVFPD needs to concentrate on the reserves.

Moved by Frank Theis, seconded by Jack Rumley to accept Treasurer's Report including approval of all transactions. Motion carried unanimously.

### OLD BUSINESS

The Board discussed the amendment of the By-Laws of the Board of Directors of the Estes Valley Fire Protection District Section 6.1 to reflect consistency with Section 1.5 of the EVFPD Personnel Policy Manual.

Moved by Jack Rumley, seconded by Frank Theis to approve the bylaws of the Board of Directors of the EVFPD to reflect Section 1.5 of the EVFPD Policy & Procedure Manual for consistency purposes. Motion carried unanimously.

Discussion was made on the possibility of having a second fall slash collection. The board agreed the slash collection program is very beneficial for the community but due to budget constraints, will need to hold the second slash collection without offering the disposal of pine cones and pine needles. The board agreed to set guidelines for the fall collection and publicize it as residential, only. The Board discussed a motion to approve limiting the second fall slash collection to slash only. Moved by Doug Klink, seconded by Jack Rumley. Motion carried unanimously.

Public comment was made by Jim Austin in regard to the Noon Rotary. They previously held a shred-a-thon and limited disposal to 2 trash bags or 4 file boxes for each household. A good will donation was accepted as a means to help defer the cost.

Vice President Frank Theis gave a status update on Fire Code appendix D. On 8-30-12 at 11:00am, Joe Coop, John Spooner and Michael Todd met with board member Mark Igel and Vice President Theis at the Elkhorn Lodge, to move forward on a review of the application of appendix D of the Fire Code in this community, and a desire to bring the Fire Code requirements in appendix D in line with the Development Code's Appendix D. Concerns were raised about the safety of our firefighters moving fire trucks over existing bridges. President Doyle stated her concern is protecting our firefighters and equipment. Vice President Theis will continue to communicate with the town and keep up on the status while establishing a task force with Chief Dorman.

## RECORD OF PROCEEDINGS

---

### NEW BUSINESS

Chief Dorman reviewed 2012 1<sup>st</sup> quarter incident run reports of the Volunteer Fire Department including: Incident Alarm Types, Dollar Value Saved & Loss Analysis, 2009-2012 Comparisons of Type of Calls by Number, Incidents by Zone and Detailed Incident Types. He also reviewed 1<sup>st</sup> quarter training hours for Fire, Special Ops (Dive Rescue) and EMS and provided a recap of staff activity hours. Chief Dorman then answered all Board Member questions, providing report explanations as needed.

Board members requested additional documentation on response time, the number of firefighters responding, historical data and National Standards. Board members asked for parameters to bring up at the October 10, 2012 meeting.

The Special Board Retreat is scheduled for 11:30am on 9-27-12 at Mountainside Lodge, YMCA of the Rockies. President Doylen and board member Mark Igel were appreciative of the Estes Park Center YMCA of the Rockies for their continued support of the community and the EVFPD.

The first 2013 budget presentation will be held at the 10-10-12 board meeting.

Next regular board meeting scheduled for October 10, 2012 at 7:00 p.m. at the Dannels Fire Station.

Meeting adjourned at 9:00 p.m.

  
Suzanne Landkamer, Recording Secretary

*"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*