

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District Pension Board

March 28, 2012 6:30 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Sue Doylen, Vice President Frank Theis, Treasurer Bud Duryea, Bob Cheney, Engineering Officer Doug Klink, Mark Igel

Staff: Chief Scott Dorman, Secretary Bowser

Also Attending: Donny Steckline, Capt. Derek Rosenquist

Absent: Jack Rumley

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Sue Doylen called the meeting to order at 6:30 p.m.

President Sue Doylen led the Pledge of Allegiance

Secretary Bowser performed roll call- Jack Rumley absent (excused)

PUBLIC / BOARD COMMENT

Public Comment: None

Board Comment: Board members commented on recent Lower North Fork fire in Jefferson County and concerns regarding 2012 conditions for fire danger in Estes Park and Larimer County.

APPROVAL OF AGENDA

Moved by Bud Duryea, seconded by Frank Theis to approve agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Bob Cheney, seconded by Doug Klink to approve 2-22-12 minutes as written. Motion carried unanimously.

REPORTS

Treasurer's Report- Treasurer Duryea provided a copy of the statement of fiduciary net assets and statement of changes for the volunteer fire pension trust as of February 29, 2012 to board members. He also provided a copy of the Milliman report for GASB disclosure, including Annual Pension Cost and Net Pension Obligation for the Estes Valley Fire Protection District Volunteer Pension Fund as of December 31, 2011. Duryea further reviewed the Larimer County taxes for March 2012, pension money market account, LOSAP now fully funded, and the state pension contribution would be received by December 2012.

Moved by Bob Cheney seconded by Frank Theis to accept Treasurer's Report, including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

President Doylen presented three policy options and justifications as created by Chief Dorman from recommendations provided by pension board members regarding the question of meeting pension eligibility requirements for training and membership for a partial year. Options/justifications listed below.

Option 1

Any pension eligible hours and/or training earned during a partial year's service by a member in good standing may be carried over for a period of four years. After four years any pension eligible hours and/or training earned will be forfeited for the partial year.

Justifications:

There would be concerns with member's capabilities with regard to full membership if they have not continued with the certification program, training, and other skills after four years of absence.

Option 2

Any pension hours and/or training earned by a member in good standing for a partial year's service will carryover and be counted towards pension requirements when/if the member returns to full membership, regardless of length of the absence.

Justifications:

Allowing time earned for a partial year of service will have no negative impacts to the pension.

Will show good faith of the Pension Board and encourage members to return to duty and meet the intent of the pension as an incentive to keep volunteers.

The member should not be required to forfeit the hours they have earned and time committed to the betterment of the organization.

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Option 3

Any hours or training earned in any partial year with regard to pension eligibility will be forfeited after one year's leave of absence.

Justifications:

The one year requirement is in compliance with the current leave of absence policy in the EPVFD's Constitution and Bylaws.

Concern with future financial security of the pension fund.

Board members reviewed the current FD policy, discussed training hours, training requirements, state pension requirements, and call volume requirements. Chief Dorman clarified that in accordance with the state pension directive, 36 hours of training is required, but fire training is designated and approved by the fire chief.

Board Members discussed current pension fund solvency and how the three options could possibly impact the actuarial study regarding pension payments and fiscal ability to continue with payments. Board members also reviewed the "member in good standing" requirements, membership process, and possible time of absence parameters.

Mark Igel read comments from three firefighters regarding the policy options. Captain Rosenquist further clarified the training process and member/firefighter certifications, answered board member questions at length.

Chief Dorman stated he would recommend Option 2; explained he felt when a member puts in the hours of training that they should get full credit for those hours. Chief Dorman also stated that he felt the FD owes it to the membership to give them all the time spent prior to leaving the department for pension.

Moved by Doug Klink, seconded by Mark Igel to approve policy Option 2 as listed. Motion carried as follows: Bob Cheney: No Sue Doyle: Yes Bud Duryea: No Mark Igel: Yes Doug Klink: Yes Jack Rumley: No (in absentia) Frank Theis: Yes

Consensus from board members that if the current board decision shows any significant impact to the pension actuarial study, the board members would re-address policy in the future.

Treasurer Duryea stated concern that the action on the part of the pension board in some way may diminish or demean the significance and importance of the training requirements which are criteria incorporated in the board's decision.

President Doyle and board members commented that their primary goal is to do what is best for the community and department. President Doyle stated that the training officer and the membership are to live up to their commitment to both the community and the organization.

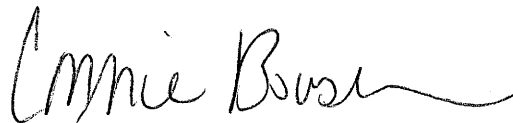
Secretary Bowser confirmed Chief Dorman's comments would be part of the meeting minutes in response to Mark Igel's request.

NEW BUSINESS

None

Next Pension Board meeting scheduled for Wednesday, May 16, 2012 at 3:30 p.m. at the Dannels Fire Station.

Meeting adjourned at 7:50 p.m.



Connie Bowser, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."