

RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District
February 25, 2015 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

Staff: Chief Scott Dorman, Board Recording Secretary Kostner

Also Attending: Fire Marshal Marc Robinson

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:00 p.m.

Chief Dorman led the Pledge of Allegiance

Chief Dorman performed roll call – all here

CONFLICT OF INTEREST – Mike Kearney stated that there is an invoice for snow removal in tonight's bills to be approved

PUBLIC COMMENT / BOARD COMMENT

No public comment. No board comment

APPROVAL OF AGENDA

Moved by Treasurer Mike Richardson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Treasurer Mike Richardson to approve the 1-28-15 meeting minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report - Chief Dorman commented that he has been in contact with the attorney for Heron LLC who owns the property for the tower site on Prospect Mountain. Previously, the tower site agreement was with the Town and the District went through them. The attorney will come look at the tower and site in person.

Annual ladder inspections for all ground ladders and the aerial ladder will take place at the fire house on March 2nd.

The Workers Compensation audit revealed that we will receive a small refund of our premiums from 2014.

Follow up on the letter from DHSEM regarding audit. DHSEM needs no further information from us based on how funds were dispersed and no further audit action will be taken.

We were awarded partial funding on the 2014 SFA WUI Grant. It is a 50/50 award/match awarding us up to \$4500.

We will be hosting the Firefighters Recruitment and Retention Workshop here on March 14th and 15th.

The Citizens Information Academy (CIA) will be held here on March 18th. This event is put on by the Town of Estes Park every year. Chief Dorman will be one of many presenters.

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Treasurer Report –Treasurer Mike Richardson reviewed the paid bills of the EVFPD and provided the January 2015 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations., operating reserve, Tabor and capital reserve were also provided. December 2014 sales tax numbers were not available at this meeting. Follow up to get these numbers prior to next meeting. Comment was made that the tax revenue was higher than he thought it would have been and that December was \$61,000 ahead on sales tax.

Moved my Mike Kearney, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

Moved by Mike Kearney, seconded by Vice President Igel to accept the Treasurer's Report including approval of all transactions. Motion carried unanimously.

President Klink stated that Rachelle from CLA gave him names of possible companies that could do the actuarial study for the EVFPD this year. The District has used Milliman in the past but President Klink will look at other alternatives and get back to the board with any new information. The audit bid process is returning bids in the \$5000-\$5200 range. There are still bids outstanding. This needs to be brought in front of the Pension Board. Pension Board meeting to be scheduled for March 25, 2015.

OLD BUSINESS

The training site was discussed with regard to adding a burn building. Chief Dorman presented pictures of possible options and prices of the buildings. Discussion of how the building would be used and how it would meet our training needs followed. It was suggested that site visits of other districts training facilities that had similar buildings or department build facilities would be beneficial. More information to follow.

The Reserve Engineer Program was discussed and it was mentioned that turnout is low. It was suggested that the communication needs to be improved to garner more awareness of trainings and garner a larger turnout.

NEW BUSINESS

Fire Marshal Marc Robinson discussed his collaboration with the Town Building Inspector to keep the Fire and Building codes as similar and cohesive as possible. We are currently working off the 2009 codes, we did not adopt the 2012 codes, but are working toward the 2015 code adoption. Review of significant changes are being done right now. A work session is tentatively looking at meeting the first part of May to review.

Moved by President Klink, seconded by Mike Kearney to enter into an executive session pursuant to Section 24-6-402(4)(f) C.R.S. for purposes of discussing personnel issues regarding Fire Chief Scott Dorman. Motion carried unanimously.

Regular session reconvened and it was decided that due to lack of pressing matters the next meeting will be held on March 25th, cancelling the next regularly scheduled meeting on March 11th, 2015.

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The next board meeting is scheduled for March 25th, 2015 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 9:30pm



Ed Ford, Secretary of the Board

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"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."