

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

June 27, 2017 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending:

Absent: Mike Richardson absent excused, Mike Kearney absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:04 p.m.

Doug Klink led the Pledge of Allegiance

Secretary Goetz performed roll call – Mike Richardson absent excused, Mike Kearney absent excused

CONFLICT OF INTEREST

none

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Dave Coleson to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Ed Ford to approve the 5/24/17 meeting minutes as written. Motion carried unanimously.

Presentations – no presentations scheduled for tonight's meeting

REPORTS

Fire Chief Report –

Operations:

- Currently at 333 calls for 2017 (287 calls by this date in 2016, +46)
- Completing firefighter evaluations that should have been done in January. Have schedule.
- Working with EPPD and ROMO on communications – improving communications during incidents
- Presenting call numbers and having strategic discussion will full membership 6/27

Administrative:

- Audit underway
- General Ledger interface improvement (Erika liaison)
- Moving to new bill pay system (Erika liaison)

Membership:

- Nothing to report

Prevention:

- Inspector Franklin working on database of all business occupancies in district
 - Expected completion end June / early July
- Working on plan for July 4th fireworks
 - Have mutual aid support for engines
 - Activation of EOC with PD and EMS
 - Writing Incident Action Plan

Training / Fire Academy:

- Weekly schedule with objectives and JPRs being sent out to all members at least one month in advance
- Swiftwater class rescheduled for two Tuesday nights and one Saturday. Still certification class
- Increased training opportunities online through TargetSolutions
- Training site and academy planning coming along

Community:

- Taught classes for EPPD on pre-fire arrival size up and actions (5/30 & 6/13)
- F1 taking lead on putting together Larimer County Fire Chiefs Organization
- GAO Report released recognizing good work by ROMO and Estes on FireWise
- Explorer Post moving forward

Station & Apparatus:

- Scene lights installed on E7 and E31
- Nozzles ordered, arriving mid-July
- Demo for hose (need new hose on E1)
- Hose testing completed last week

CSFFA Fire College:

- Had good turn out, and wrapped up with positive reviews
- F1 gave interview with Trail Gazette about training and Estes Valley's role in planning.

Treasurer's Report- Treasurer Coleson reviewed the May 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Dave Coleson, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Training Site:

- Burn Building
 - Building engineering complete.
 - Bid packet out to three local contractors
 - Expected return by Friday, July 7th

Station Transfer:

- New contact assigned from BOR
- Need clarification from Town regarding maintenance of land around Power Plant
- Cleaning up MOU with Town (Frank) now

Gallagher amendment:

Remove from future agendas

Impact Fees

Pinnacle is still researching impact fees, looking like it could generate approximately \$20,000/yr

Dispatch:

- Pricing / Costs
 - Just made aware of IGA signed in 2015 for dispatch services
 - Expires end 2018
 - Had started price negotiations to reduce, but discovered IGA had cap on growth at 5%
 - We were being overcharged for 2017, but this is being corrected
 - Will not see more than 5% growth in 2018
 - 2015: \$19,817.55
 - 2016: \$18,781,40 (call volume drop)
 - 2017: ~~\$23,144.98~~ instead \$19,720.47
 - 2018: Not to exceed \$20,706.49 (without 5% increase cap, would've been \$29,000)
- F1 speaking at Allenspark Board meeting to support LETA in getting duplicate fiber to Estes via Hwy 7

NEW BUSINESS

Moved by Doug Klink, seconded by Ed Ford to adopt resolution 17-03 a resolution adopting and entering into the trust agreement for the Colorado Firefighter Cancer Benefit Trust. Motion carried unanimously.

Chief Wolf presented the EP Emergency Services Explorer Program to the Board. The Estes Valley Fire Protection District is partnering with the Estes Park Police Department and Estes Park Medical Center EMS to start an **Emergency Services Explorer Post**. This Explorer Post will be available to local youths aged 16-20 who are interested in learning about career opportunities in the emergency services fields. While there are many Fire or Law Enforcement Explorer Posts around the country, this will be the first program to combine all three branches of emergency service. Estes is pursuing this route to give participants a wider range of experiences in emergency services while simultaneously reducing the burden on any one agency.

Captain Bruce Walters has retired from the department and an application for payout of his accumulated LOSAP was presented to the Board. Moved by Doug Klink, seconded by Dave Coleson to approve his LOSAP application. Motion carried unanimously.

RECORD OF PROCEEDINGS

The next board meeting is scheduled for July 10, 2017 at 5:00p.m. at Dannels Fire Station.
Meeting adjourned at 7:00 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."