

**Meeting Minutes of the Estes Valley Fire Protection District  
May 22, 2024 4:30 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Dave Hamrick, Brian Tseng, Ryan Bross, Mike Lewelling

**Staff:** Chief Rick Lasky, Asst. Chief Jon Landkamer; Asst. Chief Paul Capo; Chief of Staff Erika Goetz

**Also Attending:** Lt. Ron Bruchwalski, FF Kelly Brenner, Joan Hooper, Patti Brown

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Ryan Bross called the meeting to order at 4:30 p.m.**

**Chief Lasky led the Pledge of Allegiance**

**Erika Goetz performed roll call – all present**

**APPROVAL OF AGENDA**

Moved by Dave Hamrick and seconded by Brian Tseng to approve the agenda as written. Motion carried unanimously.

**CONFLICT OF INTEREST**

None

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Moved by Brian Tseng and seconded by Dave Hamrick to approve the meeting minutes from the 4/24/24 board meeting as written. Motion carried unanimously.

**PRESENTATIONS**

None

**REPORTS**

**Administrative Division:**

- Information gathering has started for transition to FirstDue
- Family Dinner 6/4
- Working on the 2023 audit...will present to the board at the June 26<sup>th</sup> meeting
- Marinda is working on making PDF's ADA accessible for the website
- Drone donation

**Prevention Division:**

- CWDG Grant awarded for the Thunder Mountain project. \$555K for 200 acre mitigation project
- Stacey – Safety Fair went very well thanks to Stacey, Career Day also went well, thanks to Stacey
- Very busy with inspections including picking up some WUI/HIZ inspections
- Posting the Wildland Fire Mitigation position that is vacant
- Will soon be posting the WUI Educator position – FR-WRM grant
- Chief Landkamer participating in Woody Biomass Strategy committee - Larimer County

**Operations Division:**

2024 – 237  
2023 – 173     64 difference  
51 FF's – 46 vol. + 8 Aux. = **54 Volunteers**

Show "New Members Doc"

*Effort to show Unify the Team*: Helmet Colors, Lights, Black Gear

**Training Division:**

FF Rescue -April  
Taught Swiftwater Park Ranger Conference  
Finished Rope Rescue  
Wildland drill at Eagle Rock School  
Sat. Swiftwater Swim Test – June Swiftwater  
S212 Chain Saws

**Station & Apparatus:**

- Garrett has officially passed his EVT Level 2 certifications fulfilling our agreement with the Town!
- Annual DOT inspections coming over the next month
- Staff 71
- Type 6 is an agenda item
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**Volunteer Captain Report** – Nothing new to report that hasn't been covered in the Chiefs report, but we are excited to see all of the new faces.

**Treasurer's Report** – Reviewed April's 2024 balance sheet(s) including, but not limited to governmental fund and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve. Moved by Ryan Bross and seconded by Dave Hamrick to approve transactions listed in the Treasurer's report. Motion carried unanimously.

**OLD BUSINESS**

**Strategic Plan –**

**We are working to fill positions in prevention. We have incredible response times. As we look at updating the strategic plan we will update committees.**

**POLICY UPDATES**

None.

**NEW BUSINESS –**

**Acknowledgement of Letter of Resignation**

Jon Hodde submitted his letter of resignation on May 13<sup>th</sup>. The Board thanked him for his service and accepted the resignation. Chief of Staff Goetz to post the board vacancy on Facebook with letters of interest due back by June 14<sup>th</sup>.

**Type 6 Purchase**

Assistant Chief Landkamer presented a memo for recommendation to purchase a HME/Ahrens Fox Type 6. This unit would be available in September and is the recommendation of the committee. If we prepay in full there would be a 5% discount off the price. Motion by Brian Tseng, seconded by Mike Lewelling to approve the purchase of the HME/Ahrens Fox Type 6 not to exceed \$310,320 minus the 5% discount. Motion carried unanimously.

**2023 Audit Engagement Letter**

Chief of Staff Goetz presented the 2023 audit engagement letter from Dazzio & Associates. The 2023 audit not to exceed \$7,500. Motion by Ryan Bross, seconded by Brian Tseng to approve signing the audit engagement letter as presented. Motion carried unanimously.

**BOARD COMMENT**

The board congratulated Lt Sutherland on her promotion. The Safety Fair was fantastic! Thank you to Dave Hamrick for instructing the S-212 class. Thank you to Marinda and Erika for the Appreciation Dinner.

Mike Lewelling asked about the timing of the CWDG grant. Chief Landkamer stated that we are still waiting on the official letter and the timeline will come after that.

The next board meeting will be on Wednesday, June 26th. The June 12th meeting will be cancelled.

Motion by Brian Tseng, seconded by Dave Hamrick to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 5:18 p.m.




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David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*