

# ESTES VALLEY FIRE PROTECTION DISTRICT

## Agenda Statement- December 04, 2024

### Agenda Item #4

**Agenda Title:**

Approval of Agenda

**Submitted by:**

Ryan Bross, President

**Background Information:**

N/A

**Attachments:**

Agenda

Minutes

Report

Resolution

Contract

Map

Letter

Other

**Board Action Needed:**

A motion to (approve, deny, modify) the Agenda for the December 4th, 2024 board meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                      Yes    No

**Mike Lewelling**                      Yes    No

**Dave Hamrick**                      Yes    No

**Chris Buser**                      Yes    No

# ESTES VALLEY FIRE PROTECTION DISTRICT BOARD MEETING

December 4, 2024  
Wednesday, 4:30 PM

## AGENDA

1. CALL TO ORDER- President Ryan Bross
2. PLEDGE OF ALLEGIANCE- Chief Capo
3. ROLL CALL- Erika Goetz
4. APPROVAL OF AGENDA
5. CONFLICT OF INTEREST DISCLOSURES
6. PUBLIC COMMENT \* Public comment is limited to 5 minutes per person.
7. APPROVAL OF MINUTES: meeting minutes from 11/13/2024
8. Presentations – 2025 Budget Presentation
9. REPORTS
  - a. Chief's Report
  - b. Volunteer Captain Report
  - c. Treasurers Report
10. OLD BUSINESS
  - a. Strategic Plan
11. POLICY UPDATES
12. NEW BUSINESS
  - a. Purchase of E716
  - b. Adoption of 2025 Budget
    - i. Resolution 2024-05 Combined Resolution Concerning the Adoption of a Budget and Appropriation of Funds
    - ii. Resolution 2024-06 Resolution to Set Mill Levies
  - c. Approval of 2025 Notice of Regular Meeting Dates & Times
13. BOARD COMMENT
14. NEXT REGULARLY SCHEDULED MEETING: January \_\_\_\_\_, 2025
15. ADJOURNMENT

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner.”

“The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District.”

# ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement- December 04, 2024

## Agenda Item #7

**Agenda Title:**

Approval of Minutes

**Submitted by:**

Dave Hamrick, Secretary

**Background Information:**

N/A

**Attachments:**

\_\_\_\_ Agenda

X  Minutes

\_\_\_\_ Report

\_\_\_\_ Resolution

\_\_\_\_ Contract

\_\_\_\_ Map

\_\_\_\_ Letter

\_\_\_\_ Other

**Board Action Needed:**

A motion to (approve, deny, modify) the minutes from the 11/13/2024 board meeting at the 12/4/24 board meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                      Yes    No

**Mike Lewelling**                      Yes    No

**Dave Hamrick**                      Yes    No

**Chris Buser**                      Yes    No

# RECORD OF PROCEEDINGS

---

**Meeting Minutes of the Estes Valley Fire Protection District  
November 13, 2024 4:30 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Dave Hamrick, Brian Tseng, Ryan Bross, Mike Lewelling, Chris Buser

**Staff:** Div. Chief Jon Landkamer; Interim Chief Paul Capo; Marinda Baxter; Chief of Staff Erika Goetz

**Also Attending:** Captain Rick Spear, Lt. Ron Bruchwalski, Patti Brown, Joan Hooper, Joshua Weiss, and Jason Dunn

**Absent:** None

**President Ryan Bross called the meeting to order at 4:30 p.m.**

**Chief Capo led the Pledge of Allegiance**

**Chief of staff Goetz performed roll call – all present**

## **APPROVAL OF AGENDA**

President Bross proposed the addition of an executive session and to hold executive session and move action items from new business to after the approval of minutes. Moved by Dave Hamrick and seconded by Mike Lewelling to approve the agenda with those changes. Motion carried unanimously.

## **CONFLICT OF INTEREST**

None

## **PUBLIC COMMENT**

Joan Hooper thanked the district for putting the board books on the website.

## **APPROVAL OF MINUTES**

Moved by Mike Lewelling and seconded by Brian Tseng to approve the meeting minutes from the 10/30/24 board meeting as written. Motion carried unanimously.

Motion by Ryan Bross, seconded by Brian Tseng to go into an executive session pursuant to Section 24-6-402 (4)(b) C.R.S. for purposes of legal advice regarding a legal matter involving the Estes Valley Voice, PBC and Patti Brown. Motion carried unanimously.

Exit regular session to enter executive session 4:33pm

Exit executive session 5:23pm

Re-enter regular session at 5:24pm

President Bross stated that they had a conversation with legal and to get advice for a path forward on the lawsuit. They are working through a response. No action or decision was made in executive session.

## **NEW BUSINESS – Fire Chief Contract**

President Bross gave an overview of the fire chief process. The board held a meet & greet for both the public and the staff/volunteers, gathered feedback via comment cards, and held interviews with three candidates. The board then selected a negotiations committee (Buser and Tseng). President Bross was stated that all three candidates had very different visions and perspectives. This process was done with the support of the recruiting firm Prothman.

The negotiation committee stated that they came to terms with a top candidate.

Motion by Vice-President Tseng, seconded by Mike Lewelling to nominate Interim Chief Paul Capo for Fire Chief. Motion carried unanimously.

President Bross asked Interim Chief Capo if he was still interested in the position of fire chief and he answered in the affirmative.

Vice-President Tseng and Treasurer Buser presented a draft contract for Fire Chief to the board. This contract outlined terms (start date, salary, etc.) that were negotiated by both the committee and interim Chief Capo. President Bross asked if the contract had been reviewed by legal and Vice-President Tseng stated that yes, it had been reviewed by legal. The contract does state that this is a promotion for Paul Capo.

Motion by Brian Tseng, seconded by Mike Lewelling to approve the draft contract. Motion carried unanimously.

# RECORD OF PROCEEDINGS

---

Interim Chief Paul Capo thanked the board and the negotiation committee.

## **PRESENTATIONS**

Chief Landkamer stated that not many changes have been made since the last presentation, but salary and contract commitment amounts were updated based on the fire chief contract. Updates to property and liability just came in today so that will be updated. Waiting on Pinnacle for the mill levy calculation but do not anticipate much change to property tax revenue. Noteworthy – the positive going into capital reserves is lower than we've had in years past so this is something to keep an eye on.

## **REPORTS**

### **Chief's Report –**

#### **Administrative Division:**

Annual Holiday Party is scheduled for December 10<sup>th</sup> @ 1800 – RSVP to Marinda

#### **Prevention Division:**

- Wildland Fire Risk Reduction team is seeing an increase in HIZ assessments being requested.
- Lt. Sutherland is working on plan review experience and preparing for testing.
- WRR Prevention staff and several volunteers participated in RMNP Front Country Prescribed Fire on November 1<sup>st</sup> and 2<sup>nd</sup>. Very successful days with around 100 acres treated.
- ARP pile burning flyer sent out today. We may be seeing pile burning activity soon.
- Woody Biomass Strategy Team hosted a webinar today updating interested parties on the progress. There is a new BETA version of an interactive tool that has been developed through this process to determine the biomass in Larimer County. The webinar will be posted on the host page at:

[Woody Biomass Strategy | Larimer County](#)

#### **Operations Division:**

2024 – 710

2023 – 577      133 difference

53 FF's – 47 vol.

+8 Aux. = 55 Volunteers

66 Total + board members

Grant

\$23,303

#### **Training Division:**

Graduation Sat. 19 students    9 EVFPD

Training Calendar

#### **Station & Apparatus:**

- HME/Ahrens Fox Type 6 was completed on October 29<sup>th</sup> and Chief Landkamer is flying out to Grand Rapids, Michigan for final inspection on December 6<sup>th</sup>.

#### **Misc.:**

- Fire restrictions are being lifted tomorrow, November 14<sup>th</sup>, 2024 at 0800

**Volunteer Captain Report** – Captain Spear said that the Thanksgiving Potluck Dinner last night was great. Still are having a great turnout on calls. Good comradery. Chief Landkamer said that it's nice to see the comradery with the new members.

## **OLD BUSINESS**

**Strategic Plan – no update**

## **POLICY UPDATES**

None

## **BOARD COMMENT**

Secretary Hamrick wants to thank the negotiations committee.

Swearing-in to be held on Saturday November 16<sup>th</sup> at 10am at the firehouse.

## RECORD OF PROCEEDINGS

---

The next board meeting will be on Wednesday, December 11th. Chief of Staff Goetz reminded the board that the meeting on the 11<sup>th</sup> will be the approval of the budget and setting of mill levy.

Motion by Ryan Bross, seconded by Brian Tseng to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 5.46 PM.

---

David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*

# ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement- December 04, 2024

## Agenda Item #9-C

**Agenda Title:**

Approval of Transactions

**Submitted by:**

Chris Buser, Treasurer

**Background Information:**

Financial status report for the EVFPD as provided by the Treasurer.

**Attachments:**

\_\_\_\_ Agenda

\_\_\_\_ Minutes

X  Report

\_\_\_\_ Resolution

\_\_\_\_ Contract

\_\_\_\_ Map

\_\_\_\_ Letter

\_\_\_\_ Other

**Board Action Needed:**

A motion to approve the transactions as listed on the Treasurer's report provided at the December 4th, 2024 meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                      Yes    No

**Mike Lewelling**                      Yes    No

**Dave Hamrick**                      Yes    No

**Chris Buser**                      Yes    No

Process Date	Vendor	Invoice Number	Payment Method	Amount
10/28/2024	Air-O-Pure Portables	226202	BILL Check	-400
10/28/2024	Awards Unlimited	38656	BILL Check	-41.76
10/28/2024	Colorado Div of Fire Prevention & Contro	24-80998	BILL Check	-30
10/28/2024	Connecting Point	CW143313	BILL EFT	-2518.11
10/28/2024	Erika A Goetz	10/24 reimbursem	BILL EFT	-528.14
10/28/2024	MASA Global	1951753	Vendor Direct Virtu	-658
10/28/2024	Prothman	2024-8803	BILL Check	-2857.54
10/28/2024	PT Properties LLC	20	BILL EFT	-4600
10/28/2024	TCW Risk Management	ESTEVAL-02 10/11	BILL EFT	-451
10/28/2024	Witmer Public Safety Group Inc.	INV556809	BILL Check	-87.62
				-12172.2
10/29/2024	Enviropest	2741918	Vendor Direct Virtu	-91
10/29/2024	Frontier Communications Corp	37683348	BILL Check	-210.09
10/29/2024	Hannah Igel	2024 clothing	BILL EFT	-106.59
10/29/2024	locality media inc.	2880	BILL EFT	-265
10/29/2024	Safeway	122891 Sept 2024	Vendor Direct Virtu	-600.43
10/29/2024	Sea Western Inc.	Multiple	BILL EFT	-2775.9
10/29/2024	Town of Estes Park	7674	BILL Check	-2038.7
10/29/2024	Trailblazer Broadband	00116452	BILL Check	-429.85
10/29/2024	Trevor Igel	2024 clothing allo	BILL EFT	-200
10/29/2024	Witmer Public Safety Group Inc.	INV557533	BILL Check	-383.76
				-7101.32
11/12/2024	AT&T Mobility	28729141834310	Vendor Direct Virtu	-202.78
11/12/2024	CEBT Payments	2024-11	BILL EFT	-13859.7
11/12/2024	CEGR Law	Sep-24	BILL Check	-945.5
11/12/2024	Colorado Div of Fire Prevention & Contro	24-81293	BILL Check	-400
11/12/2024	Crexendo Business Solutions	211015	Vendor Direct Virtu	-226.21
11/12/2024	Encore Uniforms & Apparel	11903	BILL EFT	-1296.4
11/12/2024	Estes Park Lumber Company	459253/444244/4	BILL Check	-861.6
11/12/2024	Frontier Communications Corp	37726011	BILL Check	-222.21
11/12/2024	Hobert Office Services, Ltd.	5882	BILL EFT	-75
11/12/2024	Mountain View Commercial Cleaning	Multiple	BILL Check	-762.11
11/12/2024	Next Level Auto Wash	455	BILL Check	-18.24
11/12/2024	Park Supply	Oct-24	Vendor Direct Virtu	-97.05
11/12/2024	Prairie Mountain Media	2081428	BILL Check	-19.32
11/12/2024	Streamline	5458EE7A-0036	BILL Check	-249
11/12/2024	Superior Trash Company LLC	11133	BILL EFT	-200
11/12/2024	Town of Estes Park Utilities	Multiple	BILL Check	-916.25
11/12/2024	Vistabeam	1425609	BILL Check	-87.95
11/12/2024	Witmer Public Safety Group Inc.	INV563696	BILL Check	-525.6
				-20964.9
11/14/2024	Ace Hardware	281282/281722/2	BILL Check	-42.36
11/14/2024	Bank of Colorado - Landkamer	Oct-24	BILL Check	-819.88



11/14/2024	Bank of Colorado-Capo	Oct-24	BILL Check	-1813.71
11/14/2024	Bank of Colorado-Goetz	Oct-24	BILL Check	-5291.42
11/14/2024	Dr. Teresa A Richards	Oct-24	BILL EFT	-1542
11/14/2024	E-470 Public Highway Authority	2097331770	BILL Check	-18.4
11/14/2024	Fire Marshal Services	18-2024	BILL Check	-1100
11/14/2024	Mercedes Collins	2024 clothing	BILL EFT	-200
11/14/2024	Pinnacle Consulting Group INC	27034	BILL EFT	-3507.34
11/14/2024	Waste Management - Estes Park	1411124-0561-0	Vendor Direct Virtu	-177.61
				-14512.7
11/19/2024	Aidan London	Reimbursement	BILL EFT	-7.6
11/19/2024	Awards Unlimited	38749	BILL Check	-24
11/19/2024	AYG SERVICE LLC	001	BILL Check	-190
11/19/2024	Connecting Point	CW143548	BILL EFT	-2564.36
11/19/2024	Enviropest	2754893	Vendor Direct Virtu	-91
11/19/2024	Estes Valley Watershed Coalition	24-083	BILL Check	-3650
11/19/2024	Hobert Office Services, Ltd.	5941	BILL EFT	-45
11/19/2024	MASA Global	1980202	Vendor Direct Virtu	-630
11/19/2024	Peak Flooring	3038	BILL Check	-4276
11/19/2024	Prairie Mountain Media	2084229	BILL Check	-22.08
11/19/2024	Scott Chew	2024 clothing	BILL EFT	-200
11/19/2024	SKC - West Inc.	0052090-IN	Vendor Direct Virtu	-2364.06
11/19/2024	Verizon Wireless	9977787297	BILL EFT	-121.46
				-14185.6
11/27/2024	Front Range Fire Apparatus	84697	BILL Check	-9534.06
11/27/2024	Hannah Igel	2024 clothing #2	BILL EFT	-32.91
11/27/2024	Kinsco	0019449-0	Vendor Direct Virtu	-204.97
11/27/2024	Knox Company	SO-KA-525605	Vendor Direct Virtu	-584
11/27/2024	Michael Barnthouse	2024 clothing/test	BILL EFT	-254.98
11/27/2024	PT Properties LLC	21	BILL EFT	-4600
11/27/2024	Town of Estes Park	7692	BILL Check	-2038.7
11/27/2024	Trailblazer Broadband	00120321	BILL Check	-429.85
				-86616.1



## Management Financial Statements

### BOARD OF DIRECTORS ESTES VALLEY FIRE PROTECTION DISTRICT

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2023 and October 31, 2024. We have also prepared the accompanying proposed budgets of revenues, expenditures and funds available prepared on the modified accrual basis of Estes Valley Fire Protection District for the year ending December 31, 2025.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

Pinnacle Consulting Group, Inc.  
November 27, 2024

#### Offices Located in Loveland and Denver

Main office located at 550 W. Eisenhower Blvd., Loveland, CO 80537

(970)669-3611 (303)333-4380

[www.PCGI.com](http://www.PCGI.com)

*Serving our clients and community through excellent dependable service.*

ESTES VALLEY FIRE PROTECTION DISTRICT									
BALANCE SHEET									
December 31, 2023 and October 31, 2024									
		Audited	Unaudited						
		Actual	Actual						
		12/31/2023	10/31/2024						
<b>Assets</b>									
Current Assets									
Cash - Checking	\$	188,453	\$	265,014					
Cash - Savings		447,865		682,991					
Cash - CSAFE		602,836		630,771					
Restricted Cash - Impact Fees		22,086		22,261					
Due from Larimer County		3,652		10,463					
Property Taxes Receivable		1,079,941		8,884					
Prepaid Expense		37,468		28,251					
Accounts Receivable		32,151		51,895					
Sales Tax Receivable		142,625		165,659					
Lease Deposit		2,800		2,800					
Total Current Assets	\$	2,559,878	\$	1,869,988					
<b>Total Assets</b>	<b>\$</b>	<b>2,559,878</b>	<b>\$</b>	<b>1,869,988</b>					
<b>Liabilities</b>									
Current Liabilities									
Accounts Payable	\$	31,827	\$	22,177					
Deferred Property Taxes		1,079,941		8,884					
Accrued Payroll Liabilities		29,005		6,403					
Total Current Liabilities	\$	1,140,773	\$	37,464					
<b>Total Liabilities</b>	<b>\$</b>	<b>1,140,773</b>	<b>\$</b>	<b>37,464</b>					
<b>Fund Equity</b>									
Restricted - TABOR Reserve	\$	69,987	\$	69,987					
Restricted - Impact Fees		252,935		290,632					
Committed for LOSAP		2,050		2,050					
Committed for Contracts		65,503		65,503					
Nonspendable		37,468		28,251					
Unrestricted		991,162		1,376,101					
<b>Total Fund Equity</b>	<b>\$</b>	<b>1,419,105</b>	<b>\$</b>	<b>1,832,523</b>					
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>2,559,878</b>	<b>\$</b>	<b>1,869,988</b>					
		=		=					

ESTES VALLEY FIRE PROTECTION DISTRICT								
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS								
GENERAL FUND								
	(a)	(b)	(c)	(d)	(b-d)	(e)	(f)	(f-b)
	2023	2024	2024	Actual	Budget	%	2025	Year to Year
	Audited	Adopted	Projected	Through	Remaining	Budget	Proposed	Budget
Revenues	Actual	Budget	Budget	10/31/2024	10/31/2024	Remaining	Budget	Variance
Sales Tax - Town of Estes Park	\$ 1,279,907	\$ 1,323,852	\$ 1,264,981	\$ 982,741	\$ 341,111	26%	\$ 1,290,280	\$ (33,572)
Sales Tax - Ballot Issue 1A	-	-	234,918	100,284	(100,284)	0%	392,716	392,716
Property Taxes	783,206	1,079,941	1,174,446	1,173,273	(93,332)	0%	1,082,163	2,222
Specific Ownership Tax	56,316	80,996	68,064	56,720	24,276	30%	81,162	167
Grants	650	90,000	90,000	6,000	84,000	93%	90,000	-
Contributions & Donations	1,028	-	-	-	-	0%	-	-
Plan Reviews & Inspections	31,535	40,000	40,000	29,193	10,807	27%	31,535	(8,465)
Operational Permits	-	70,000	70,000	-	70,000	100%	5,000	(65,000)
Impact Fees	42,975	100,000	100,000	37,696	62,304	62%	60,000	(40,000)
Investment Income	37,022	20,000	40,281	33,568	(13,568)	0%	37,022	17,022
Miscellaneous Revenue	1,036	60,000	60,000	15,180	44,820	75%	-	(60,000)
Training Division	17,868	25,000	25,000	200	24,800	99%	17,868	(7,132)
Capital Lease Proceeds	81,344	-	-	-	-	0%	-	-
<b>Total Revenues</b>	<b>\$ 2,332,889</b>	<b>\$ 2,889,788</b>	<b>\$ 3,167,690</b>	<b>\$ 2,434,853</b>	<b>\$ 454,935</b>	<b>16%</b>	<b>\$ 3,087,746</b>	<b>\$ 197,958</b>
<b>Expenditures</b>								
Overhead & Administration	\$ 986,200	\$ 1,064,777	\$ 1,068,046	\$ 674,409	\$ 390,368	37%	\$ 1,232,088	\$ 167,310
Operations & Training	458,953	516,186	507,208	331,386	184,800	36%	538,385	22,199
Support Services	221,507	497,969	492,969	389,154	108,815	22%	508,857	10,888
Prevention	444,920	419,838	409,838	222,134	197,703	47%	311,333	(108,505)
Grants & 1A	-	-	14,490	-	-	0%	384,422	384,422
Capital	123,988	50,000	454,351	404,351	(354,351)	0%	50,000	-
<b>Total Operating Expenditures</b>	<b>\$ 2,235,567</b>	<b>\$ 2,548,770</b>	<b>\$ 2,946,901</b>	<b>\$ 2,021,434</b>	<b>\$ 527,336</b>	<b>21%</b>	<b>\$ 3,025,084</b>	<b>\$ 476,313</b>
<b>Revenues over/(under) Expenditures</b>	<b>\$ 97,321</b>	<b>\$ 341,018</b>	<b>\$ 220,788</b>	<b>\$ 413,419</b>			<b>\$ 62,663</b>	<b>\$ (278,356)</b>
<b>Beginning Fund Balance</b>	<b>1,321,784</b>	<b>1,413,555</b>	<b>1,419,105</b>	<b>1,419,105</b>			<b>1,639,894</b>	<b>226,339</b>
<b>Ending Fund Balance</b>	<b>\$ 1,419,105</b>	<b>\$ 1,754,573</b>	<b>\$ 1,639,894</b>	<b>\$ 1,832,524</b>			<b>\$ 1,702,557</b>	<b>\$ (52,017)</b>
<b>Components of Ending Fund Balance</b>								
Restricted - TABOR	\$ 69,987	\$ 86,694	\$ 69,987	\$ 69,987			\$ 92,632	\$ 5,939
Restricted - Impact Fees	252,935	81,328	352,935	290,632			412,935	331,607
Committed - LOSAP	2,050	2,050	2,050	2,050			2,050	-
Committed - Contracts	65,503	65,503	65,503	65,503			65,503	-
Reserved - Operations	500,000	600,000	600,000	600,000			600,000	-
Reserved - Capital	37,366	269,530	269,530	269,530			443,081	173,550
Non-Spendable	37,468	-	-	28,251			-	-
Unrestricted	453,796	649,468	279,888	506,571			86,355	(563,113)
	<b>\$ 1,419,105</b>	<b>\$ 1,754,573</b>	<b>\$ 1,639,894</b>	<b>\$ 1,832,524</b>			<b>\$ 1,702,557</b>	<b>\$ (52,016)</b>
						<b>Target Percentage:</b>	<b>17%</b>	

ESTES VALLEY FIRE PROTECTION DISTRICT								
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL								
	(a)	(b)	(c)	(d)	(b-d)	(e)	(f)	(f-b)
	2023	2024	2024	Actual	Budget	%	2025	Year to Year
	Audited	Adopted	Projected	Through	Remaining	Budget	Proposed	Budget
	Actual	Budget	Budget	10/31/2024	10/31/2024	Remaining	Budget	Variance
<b>Overhead &amp; Administration</b>								
Strategic Planning Implementation	\$ 61,326	\$ 37,500	\$ 37,500	\$ -	\$ 37,500	100%	\$ 62,500	\$ 25,000
Grant Reimbursable	-	-	20,000	20,000	(20,000)	0%	-	-
Professional Services/Fees	174,433	163,737	163,737	140,156	23,581	14%	204,527	40,790
Salaries and Benefits	480,435	475,596	475,596	308,882	166,714	35%	536,234	60,638
Insurance	76,607	103,532	91,027	91,027	12,505	12%	124,776	21,244
Membership Dues & Subscription	10,197	12,833	12,833	11,393	1,439	11%	16,649	3,816
Catering/Special Circumstance	12,056	18,650	18,650	14,450	4,200	23%	20,650	2,000
Utilities	53,144	100,090	100,090	37,409	62,680	63%	107,412	7,323
Data Processing Equipment	4,583	10,000	10,000	1,079	8,921	89%	10,000	-
Miscellaneous Equipment	2,000	6,000	6,000	887	5,113	85%	6,000	-
Member Benefits	111,420	131,840	131,840	48,352	83,488	63%	138,340	6,500
Contingencies	-	5,000	774	774	4,227	85%	5,000	-
Total Overhead & Admin Expenditures	\$ 986,200	\$ 1,064,777	\$ 1,068,046	\$ 674,409	\$ 390,368	37%	\$ 1,232,088	\$ 167,310
<b>Operations &amp; Training</b>								
Salaries and Benefits	\$ 392,863	\$ 332,682	\$ 332,682	\$ 277,156	\$ 55,526	17%	\$ 336,831	\$ 4,149
Volunteer & Shift Program	-	70,000	70,000	-	70,000	100%	82,000	12,000
Dispatching & Communications	21,490	24,353	24,353	20,387	3,966	16%	26,753	2,400
Supplies - Consumables	1,506	3,350	3,350	986	2,364	71%	3,500	150
Catering/Special Circumstances	4,282	5,000	5,550	5,550	(550)	0%	5,000	-
Firefighter Recruitment	319	850	850	268	582	68%	850	-
Member Dues/Subscription	5,774	5,781	5,962	5,962	(181)	0%	5,781	-
Conferences	8,378	16,000	16,000	5,933	10,067	63%	17,000	1,000
Internal Training	14,423	29,500	29,500	9,127	20,373	69%	32,000	2,500
External Training	8,420	15,670	15,670	2,726	12,944	83%	15,670	-
Supplies	1,497	3,000	3,292	3,292	(292)	0%	3,000	-
Contingencies	-	10,000	-	-	10,000	100%	10,000	-
Total Operations & Training Expenditures	\$ 458,953	\$ 516,186	\$ 507,208	\$ 331,386	\$ 184,800	36%	\$ 538,385	\$ 22,199
<b>Support Services</b>								
Salaries and Benefits	\$ -	\$ 189,227	\$ 189,227	\$ 153,513	\$ 35,714	19%	\$ 195,188	\$ 5,961
Facilities Maintenance	27,911	94,373	94,373	72,909	21,464	23%	83,817	(10,556)
Equipment Maintenance	113,825	107,069	107,069	89,694	17,375	16%	135,551	28,482
Equipment Acquisition	79,770	102,300	102,300	73,038	29,262	29%	89,300	(13,000)
Contingencies	-	5,000	-	-	5,000	100%	5,000	-
Total Support Services Expenditures	\$ 221,507	\$ 497,969	\$ 492,969	\$ 389,154	\$ 108,815	22%	\$ 508,857	\$ 10,888
<b>Prevention</b>								
Salaries and Benefits	\$ 377,883	\$ 327,915	\$ 327,915	\$ 168,419	\$ 159,496	49%	\$ 266,453	\$ (61,462)
Member Dues/Subscription	3,738	5,550	5,550	3,378	2,173	39%	6,507	957
Education	12,034	13,330	13,330	3,506	9,824	74%	13,330	-
Prevention	50,365	63,042	63,042	46,832	16,211	26%	15,042	(48,000)
Contingencies	900	10,000	-	-	10,000	100%	10,000	-
Total Prevention Expenditures	\$ 444,920	\$ 419,838	\$ 409,838	\$ 222,134	\$ 197,703	47%	\$ 311,333	\$ (108,505)
<b>Grants &amp; 1A</b>								
Salaries and Benefits	\$ -	\$ -	\$ 12,990	\$ -	\$ -	0%	\$ 301,922	\$ 301,922
Member Dues/Subscription	-	-	-	-	-	0%	500	500
Education	-	-	-	-	-	0%	2,500	2,500
Equipment Acquisition	-	-	-	-	-	0%	10,500	10,500
Prevention	-	-	-	-	-	0%	60,000	60,000
Data Processing Equipment	-	-	1,500	-	-	0%	4,000	4,000
Contingencies	-	-	-	-	-	0%	5,000	5,000
Total Grants & 1A Expenditures	\$ -	\$ -	\$ 14,490	\$ -	\$ -	0%	\$ 384,422	\$ 384,422
<b>Capital</b>								
Fleet Capital Expense	\$ 81,344	\$ -	\$ 404,351	\$ 404,351	\$ (404,351)	0%	\$ -	\$ -
Lease Purchase Repayment	28,000	-	-	-	-	0%	-	-
Buildings & Grounds Capital Expense	14,644	50,000	50,000	-	50,000	100%	50,000	-
Total Capital Expenditures	\$ 123,988	\$ 50,000	\$ 454,351	\$ 404,351	\$ (354,351)	0%	\$ 50,000	\$ -
<b>Total Expenditures</b>	<b>\$ 2,235,567</b>	<b>\$ 2,548,770</b>	<b>\$ 2,946,901</b>	<b>\$ 2,021,434</b>	<b>\$ 527,336</b>	<b>21%</b>	<b>\$ 3,025,084</b>	<b>\$ 476,314</b>

<b>ESTES VALLEY FIRE PROTECTION DISTRICT</b>									
<b>BALANCE SHEET</b>									
<b>December 31, 2023 and October 31, 2024</b>									
<b>VOLUNTEER FIRE PENSION TRUST</b>									
		<b>Audited</b>	<b>Unaudited</b>						
		<b>Actual</b>	<b>Actual</b>						
		<b>12/31/2023</b>	<b>10/31/2024</b>						
<b>Assets</b>									
Current Assets									
Cash - Checking	\$	17,628	\$	58,591					
Investments		1,636,936		1,556,752					
Prepaid Expense		13,174		13,174					
Total Current Assets	\$	1,667,738	\$	1,628,516					
<b>Total Assets</b>	<b>\$</b>	<b>1,667,738</b>	<b>\$</b>	<b>1,628,516</b>					
<b>Liabilities</b>									
Current Liabilities			\$	-	\$	-			
Total Current Liabilities	\$	-	\$	-					
<b>Total Liabilities</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>					
<b>Fund Equity</b>									
Held in Trust for Pension	\$	1,667,738	\$	1,628,516					
<b>Total Fund Equity</b>	<b>\$</b>	<b>1,667,738</b>	<b>\$</b>	<b>1,628,516</b>					
<b>Total Liabilities and Fund Equity</b>	<b>\$</b>	<b>1,667,738</b>	<b>\$</b>	<b>1,628,516</b>					
		=		=					

ESTES VALLEY FIRE PROTECTION DISTRICT								
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS								
VOLUNTEER FIRE PENSION TRUST								
	(a)	(b)	(c)	(d)	(b-d)	(e)	(f)	(f-b)
	2023	2024	2024	Actual	Budget	%	2025	Year to Year
	Audited	Adopted	Projected	Through	Remaining	Budget	Proposed	Budget
Revenues	Actual	Budget	Budget	10/31/2024	10/31/2024	Remaining	Budget	Variance
Investment Income (loss)	\$ 137,167	\$ 90,000	\$ 137,473	\$ 114,561	\$ (24,561)	0%	\$ 115,000	\$ 25,000
EVFPD Contribution	54,000	54,000	54,000	-	54,000	100%	54,000	-
State Participation Contribution	48,600	48,605	48,605	-	48,605	100%	48,605	-
<b>Total Revenues</b>	<b>\$ 239,767</b>	<b>\$ 192,605</b>	<b>\$ 240,078</b>	<b>\$ 114,561</b>	<b>\$ 78,044</b>	<b>41%</b>	<b>\$ 217,605</b>	<b>\$ 25,000</b>
<b>Expenditures</b>								
Actuarial Study	\$ 10,000	\$ 1,200	\$ -	\$ -	\$ 1,200	100%	\$ 1,200	\$ -
Audit	-	2,500	2,500	-	2,500	100%	2,500	-
Investment Fees	12,156	5,000	26,419	22,016	(17,016)	0%	10,000	5,000
Miscellaneous	-	5,000	-	-	5,000	100%	5,000	-
Retiree benefit Payments	155,015	163,500	163,500	131,767	31,733	19%	158,085	(5,415)
Retiree Death Benefit	-	900	-	-	900	100%	900	-
Contingency	-	2,700	-	-	2,700	100%	2,700	-
<b>Total Operating Expenditures</b>	<b>\$ 177,170</b>	<b>\$ 180,800</b>	<b>\$ 192,419</b>	<b>\$ 153,783</b>	<b>\$ 27,017</b>	<b>15%</b>	<b>\$ 180,385</b>	<b>\$ (415)</b>
<b>Revenues over/(under) Expenditures</b>	<b>\$ 62,596</b>	<b>\$ 11,805</b>	<b>\$ 47,659</b>	<b>\$ (39,222)</b>			<b>\$ 37,220</b>	<b>\$ 25,415</b>
<b>Beginning Fund Balance</b>	<b>1,605,142</b>	<b>1,603,708</b>	<b>1,667,738</b>	<b>1,667,738</b>			<b>1,715,397</b>	<b>111,689</b>
<b>Ending Fund Balance</b>	<b>\$ 1,667,738</b>	<b>\$ 1,615,513</b>	<b>\$ 1,715,397</b>	<b>\$ 1,628,516</b>			<b>\$ 1,752,617</b>	<b>\$ 137,104</b>

**Estes Valley Fire Protection District  
Sales Tax Reconciliation  
2024**

	Current Year			Prior Year		
	2024 Sales Tax Revenue	% of Total Sales Tax Received		2023 Sales Tax Revenue	% of Total Sales Tax Received	
		Monthly	Y-T-D		Monthly	Y-T-D
January	\$ 56,277.13	4.25%	4.25%	\$ 61,726.77	4.82%	4.82%
February	52,004.82	3.93%	8.18%	56,886.83	4.44%	9.27%
March	67,683.28	5.11%	13.29%	79,912.14	6.24%	15.51%
April	69,544.72	5.25%	18.55%	64,936.48	5.07%	20.58%
May	98,301.77	7.43%	25.97%	106,542.24	8.32%	28.91%
June	161,211.54	12.18%	38.15%	153,758.71	12.01%	40.92%
July	177,868.04	13.44%	51.58%	185,468.50	14.49%	55.41%
August	134,190.00	10.14%	61.72%	153,417.25	11.99%	67.40%
September	165,659.41	12.51%	74.23%	157,405.78	12.30%	79.70%
October		0.00%	74.23%	117,227.74	9.16%	88.86%
November		0.00%	74.23%	70,240.17	5.49%	94.34%
December		0.00%	74.23%	72,384.79	5.66%	100.00%
	\$ 982,740.71	74.23%	74.23%	\$ 1,279,907.40	100.00%	100.00%

Sales Tax Budgeted	Sales Tax Collected	% Collected to Amount Budgeted
--------------------	---------------------	--------------------------------

**Sales Tax**

General Fund                      \$ 1,323,852.00    \$ 982,740.71                      74.23%



**Estes Valley Fire Protection District  
Property Taxes Reconciliation  
2024**

Operating Mill	2.069	100.00%
<b>Total Mill</b>	<b>2.069</b>	<b>100.00%</b>

Current Year										
	Property Taxes		Fire District Impact Fees	Specific Ownership Tax	Interest	Treasurer's Fees	Net Amount Received	% of Total Current Property Taxes Received to Taxes Levied		
	Current	Delinquent						Monthly	Y-T-D	
January	\$ 9,716.71	\$ 304.56	\$ 795.76	\$ 5,770.31	\$ -	\$ (200.48)	\$ 16,386.86	0.93%	0.93%	
February	334,057.14	(22.45)	-	5,335.69	(0.19)	(6,681.33)	332,688.86	30.93%	31.86%	
March	146,024.73	(14.56)	-	5,838.51	12.61	(2,920.68)	148,940.61	13.52%	45.38%	
April	239,815.06	99,862.90	-	5,396.26	16.36	(6,797.11)	338,293.47	31.45%	76.83%	
May	73,680.25	1.46	1,591.52	5,450.67	245.43	(1,479.06)	79,490.27	6.82%	83.66%	
June	222,640.73	(81.07)	-	5,100.63	228.00	(4,456.31)	223,431.98	20.61%	104.26%	
July	19,131.57	0.64	-	5,933.14	489.76	(392.67)	25,162.44	1.77%	106.04%	
August	14,602.86	-	919.24	6,109.86	540.52	(302.80)	21,869.68	1.35%	107.39%	
September	9,586.54	-	859.46	5,417.51	411.53	(199.96)	16,075.08	0.89%	108.28%	
October	3,965.06	0.49	-	6,367.21	214.23	(83.64)	10,463.35	0.37%	108.64%	
November	-	-	-	-	-	-	-	0.00%	108.64%	
December	-	-	-	-	-	-	-	0.00%	108.64%	
	<b>\$ 1,073,220.65</b>	<b>\$ 100,051.97</b>	<b>\$ 4,165.98</b>	<b>\$ 56,719.79</b>	<b>\$ 2,158.25</b>	<b>\$ (23,514.04)</b>	<b>\$ 1,212,802.60</b>	<b>108.64%</b>	<b>108.64%</b>	

# ESTES VALLEY FIRE PROTECTION DISTRICT

## Agenda Statement- December 04, 2024

### Agenda Item #12-a

**Agenda Title:**

Purchase of E716

**Submitted by:**

Div. Chief Landkamer

**Background Information:**

**Attachments:**

Agenda

Minutes

Report

Resolution

Contract

Map

Letter

Other

**Board Action Needed:**

I move to **approve/deny** Division Chief of Support Services request for the purchase of E716, Type 6 wildland fire engine, for \$60,000 from 1A funds at the December 04, 2024 board meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                      Yes    No

**Mike Lewelling**                      Yes    No

**Dave Hamrick**                      Yes    No

**Chris Buser**                      Yes    No



**ESTES VALLEY FIRE PROTECTION DISTRICT**  
**PREVENT PREPARE PERFORM**

## Memo

**Date:** December 11, 2024

**To:** Ryan Bross, Board President  
Board of Directors

**From:** Paul Capo, Fire Chief  
Jon Landkamer, Division Chief of Support Services

**RE:** 1A Purchase of Engine 716

---

**Objective:** Purchase of a Type 6 Wildland Fire Engine to improve our response ability to wildland fires and to give the on-coming wildland fire mitigation crew a fully stocked vehicle to work out of while doing wildland fire mitigation work in the community. This purchase is a budgeted amount that will be transferred from 1A funds to the general fund.

**Present Situation:** Engine 716 was scheduled for replacement in the Capital Purchase plan in 2023. The replacement Type 6 was delayed until 2024 with the change in leadership of the Fire Chief position. The new Type 6 (726) from HME/Ahrens Fox is complete and is scheduled for final inspection in early December.

With the passage of 1A renewal we will need an apparatus for the pending wildland fire mitigation crew to work out of. Engine 716 could be used to fill this role in the initial development of this crew. We had budgeted \$60,000 for the sale of Engine 716 and it is being suggested that we purchase Engine 716 for the 1A crew to utilize from 1A funds later in 2024. This will significantly reduce the potential cost of outfitting this crew and be an overall savings to the taxpayers.

**Proposal:** Purchase Engine 716, 2004 Ford Type 6 (E716) wildland fire engine in support of improving our ability to respond to wildland fires and in-line with our commitment to provide wildland fire mitigation services to our community.

**Advantages:** There are several advantages to this proposal as listed below.

- Designated work vehicle for the wildland fire mitigation crew
- Increased ability to respond to wildland fires
- The E716 purchase is within 2024 budget guidelines
- The sale of E716 to the 1A crew is significant savings to the taxpayers

**Disadvantages:** There are some disadvantages to this proposal as listed below.

- Extends the service life of this vehicle beyond our traditional 20 years

*Serving the Residents and Visitors of the Estes Valley with Superior Fire and Safety Services*

**901 N. SAINT VRAIN AVE. ESTES PARK CO 80517 970-577-0900 FAX 970-577-0923**



**ESTES VALLEY FIRE PROTECTION DISTRICT**  
**PREVENT PREPARE PERFORM**

**Staff Recommendation:** Approve the request to purchase E716 for use as a primary vehicle for the wildland fire mitigation crew coming on-line in 2025.

**Sample Motion:** I move to **approve/deny** Division Chief of Support Services request to the purchase of the E716, Type 6 wildland fire engine, for \$60,000 from 1A funds.

**Attachments:** None

# ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement- December 04, 2024

## Agenda Item #12-bi

**Agenda Title:**

Resolution 2024-05 To Adopt 2025  
Budget and Appropriation of Funds

**Submitted by:**

Chris Buser, Treasurer

**Background Information:**

N/A

**Attachments:**

Agenda

Minutes

Report

Resolution

Contract

Map

Letter

Other

**Board Action Needed:**

A motion to approve resolution 2024-05 to adopt the 2025 budget and appropriation of funds at the 12/04/2024 board meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                    Yes    No

**Chris Buser**                    Yes    No

**Dave Hamrick**                Yes    No

**Mike Lewelling**                Yes    No

**ESTES VALLEY FIRE PROTECTION DISTRICT**

**RESOLUTION 2024 – 05**

**A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND APPROPRIATION OF FUNDS FOR SUCH BUDGET FOR FISCAL YEAR 2025**

**A. A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE ESTES VALLEY FIRE PROTECTION DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025.**

**WHEREAS**, the District’s Budget Officer submitted a proposed budget to the Board of Directors on December 04, 2024 for its consideration; and

**WHEREAS**, upon due and proper notice, posted and published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 04, 2024 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and,

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budgets remain in balance, as required by law;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ESTES VALLEY FIRE PROTECTION DISTRICT:**

Section 1. That estimated expenditures for each fund are as follows:

<b>GENERAL FUND</b>	\$ 3,025,084
<b>CAPITAL PROJECTS FUND</b>	\$ 0
<b>PENSION FUND</b>	\$ 180,385

Section 2. That estimated revenues for each fund are as follows:

<b>GENERAL FUND</b>	
From unappropriated surpluses	\$ 0
From sources other than general property tax	\$ 2,005,583
From the general property tax levy	\$ 1,082,163
<b>TOTAL</b>	<b>\$ 3,087,746</b>

**CAPITAL PROJECTS FUND**

From unappropriated surpluses	\$	0
From sources other than general property tax	\$	0
From transfers from the General Fund	\$	0
From the general property tax levy	\$	0
TOTAL	\$	0

**PENSION FUND**

From unappropriated surpluses	\$	0
From sources other than general property tax	\$	217,605
From the general property tax levy	\$	0
TOTAL	\$	217,605

Section 3. That the Budget which was submitted, amended, and herein summarized by fund, is hereby approved and adopted as the Budget of the District and made a part of the public records of the District; and

**B. A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE ESTES VALLEY FIRE PROTECTION DISTRICT FOR THE 2025 BUDGET YEAR.**

**WHEREAS**, the Board of Directors of the Estes Valley Fire Protection District has adopted the District's annual budget in accordance with the Local Government Budget; and

**WHEREAS**, the Board of Directors has made provision therein for revenues in an amount equal to, or greater than, the total proposed expenditures as set forth in said budgets; and,

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budgets to and for the purposes described below, so as not to impair the operations of the District;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ESTES VALLEY FIRE PROTECTION DISTRICT:**

That the following sums are hereby appropriated from the revenue of each Fund, to each Fund, for the purposes stated:

General Fund	\$3,025,084
Capital Projects Fund	\$ 0
Pension Service Fund	\$ 180,385

**ADOPTED:** December 04, 2024



**ESTES VALLEY FIRE PROTECTION DISTRICT**

By \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

# ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement- December 04, 2024

## Agenda Item #12-bii

**Agenda Title:**

Resolution 2024-06 To Set Mill Levy

**Submitted by:**

Chris Buser, Treasurer

**Background Information:**

N/A

**Attachments:**

Agenda

Minutes

Report

Resolution

Contract

Map

Letter

Other

**Board Action Needed:**

A motion to approve resolution 2024-06 to set Mill Levy of 2.069 at the 12/04/2024 board meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                      Yes    No

**Chris Buser**                      Yes    No

**Dave Hamrick**                      Yes    No

**Mike Lewelling**                      Yes    No

**ESTES VALLEY FIRE PROTECTION DISTRICT  
RESOLUTION 2024 - 06**

**RESOLUTION TO SET MILL LEVIES**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY  
THE COSTS OF GOVERNMENT FOR THE ESTES VALLEY FIRE PROTECTION DISTRICT,  
FOR THE 2025 BUDGET YEAR.**

**WHEREAS**, on December 04, 2024 the Board of Directors of the Estes Valley Fire Protection District adopted the District's annual budget in accordance with the Local Government Budget Law;

**WHEREAS**, the amount of money necessary to balance the District's budget for the General Fund and Capital Projects Fund is \$1,082,163.

**WHEREAS**, the valuation for assessment for the District as recently certified by the County Assessor(s) is \$522,787,612;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ESTES VALLEY FIRE PROTECTION DISTRICT:**

Section 1. That, for the purpose of meeting all general operating expenses of the District during the District's 2025 budget year, there is hereby levied a tax of 2.069 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the previous year (tax year 2024).

Section 2. That the District's Secretary is hereby authorized and directed to certify to the County Commissioners of Larimer County, Colorado, the mill levies for the District as hereinabove determined and set, and to execute such form or forms as may be required by the County Commissioners for such purposes; provided, however, that in the event that the final notice of assessed valuation will cause an adjustment to such mill levy in order to raise the amounts stated to balance the District's budget, the District's Budget Officer is authorized to make such adjustment based upon the final assessed valuations received from the County Assessor(s). In no event shall such adjustments result in any unauthorized non-voter approved increase in the mill levy.

**ADOPTED:** December 04, 2024.

**ESTES VALLEY FIRE PROTECTION DISTRICT**

By \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

# **ESTES VALLEY FIRE PROTECTION DISTRICT**

**Agenda Statement- December 04, 2024**

## **Agenda Item #12-C**

**Agenda Title:**

Approval of 2025 Meeting Dates & Times

**Submitted by:**

Erika Goetz, Chief of Staff

**Background Information:**

N/A

**Attachments:**

Agenda

Minutes

Report

Resolution

Contract

Map

Letter

Other

**Board Action Needed:**

A motion to (approve, deny, modify) the proposed 2025 Notice of Regular Meeting Dates and Times at the December 04, 2024 Board Meeting.

**Ryan Bross**                      Yes    No

**Brian Tseng**                    Yes    No

**Chris Buser**                    Yes    No

**Dave Hamrick**                Yes    No

**Mike Lewelling**                Yes    No

# **PUBLIC NOTICE**

## **ESTES VALLEY FIRE PROTECTION DISTRICT**

### **2025 NOTICE OF REGULAR MEETING DATES**

**PUBLIC NOTICE** is hereby given that beginning January 1, 2025, the regular meetings of the Board of Directors of the ESTES VALLEY FIRE PROTECTION DISTRICT will be held every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 4:30 P.M. These meetings will be held at the Dannels Fire Station located at 901 N. St. Vrain Avenue, Estes Park, Colorado. The Agenda outline of each regular Board meeting will be posted at the district website 24 hours before the meeting.

<https://www.estesvalleyfire.org/board-meetings>

In the event of an emergency where the website is unavailable, meeting information will be posted at 901 N Saint Vrain Ave, Estes Park CO 80517.

DATED: December 04, 2024

ESTES VALLEY FIRE PROTECTION DISTRICT

---

Ryan Bross, President of the Board

---

Erika Goetz, Recording Secretary of the Board

**PLEASE DO NOT REMOVE IN 2025**

(in accordance with the Sunshine Law)

