

**Meeting Minutes of the Estes Valley Fire Protection District  
March 27, 2019 6:00 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:**

**Absent:**

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Vice-President Mike Kearney called the meeting to order at 6:02 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – President Doug Klink by phone**

**CONFLICT OF INTEREST**

Mike Kearney for plowing/sanding, paperwork has been filed with the State.

**PUBLIC COMMENT / BOARD COMMENT**

none

**APPROVAL OF AGENDA**

Moved by Dave Coleson, seconded by Mike Richardson to approve the agenda as written. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Mike Richardson, seconded by Ed Ford to approve the 2/27/19 meeting minutes as written. Motion carried unanimously.

**Presentations – none**

**REPORTS**

Fire Chief Report –

**Administrative Division:**

- Upcoming Events
  - Spousal Appreciation – Friday May 3<sup>rd</sup> at Stanley
- Policies, Procedures, and Guidelines
  - CORE Testing Saturday March 30, sign up by radio room
  - Reallocate savings into new CSAFE fund

**Prevention Division (F4):**

- Close Before You Dose Campaign
  - Bringing in dignitaries and press for event
  - Education about value of closed doors during a fire
- Misc
  - TOEP has hired William (Bill) Jones as the new Chief Building Official
    - Expected start date Monday, April 8
  - Fee Collection
    - Issues identified and corrected
- Community
  - Slash collection June 8 & 9
- Seasonal Prevention Crew
  - First review of applications in early April
  - 13 applicants

**Training Division (F3):**

- Weekly Training
  - March: Wildland
  - April: Technical Rescue (ropes)

- External Classes (Hosting)
  - Officer Development (May)
    - Changed away from DFPC curriculum to volunteer-specific program

**Operations Division:**

- Currently at 129 calls (March 11), 142 calls on this date last year (-9%)
- Recruitment
  - Recruitment dinner had 28 potential candidates in attendance
  - Applications due April 5. Have already received 13
  - Interviews week of April 15
  - First CPAT Saturday April 20
- Notable Incidents
  - Snowstorm(s) – good responses to multiple incidents
- Other
  - New Xcel policy – need to follow up and get clarification

**Station & Apparatus:**

- Station 1
  - Investigating grant opportunities for LED light upgrades
- Station 2
- Training Site (F6)
  - Roof prop under way
- Apparatus
  - Ladder testing completed. Correcting issue with control
  - Truck 1 expected delivery October 2019
- Equipment
  - New radios delivered, installation scheduled for early May

Treasurer's Report- Dave Coleson reviewed the February 2019 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

Dispatch

- Initiated process to become full member of CRISP, January 2019
- Completed programming of new CAD for Fire Responses
- Working on paging/alerting options with WAC and Dispatch
- 800 MHz system failure, working to understand

Station Transfer

- Initiated process in June 2017. Town IGA November 2017.
- Have draft of SUP, sent to Linda for review

**NEW BUSINESS**

The district received a request to have our plan review fee waived from Upper Thompson Sanitation District for their collection department office building project. This request meets our policy as they are a special district and they provide critical services to the community.

A motion was made by Mike Richardson, seconded by Ed Ford to approve a waiver of our plan review fees for this building project. Motion carried unanimously.

A motion was made by Mike Kearney, seconded by Dave Coleson to enter executive session pursuant to section 24-6-402 (4)(f) C.R.S. for purposes of discussing personnel issues regarding Chief David Wolf. Motion carried unanimously.

Entered executive session at 6:30 pm.

Resumed regular session at 6:58 pm.

## RECORD OF PROCEEDINGS

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The next regularly scheduled board meeting will be April 17, 2019 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 7:02 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*