

# RECORD OF PROCEEDINGS

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## Meeting Minutes of the Estes Valley Fire Protection District

April 24, 2024 4:30 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** Jon Hodde, Dave Hamrick, Brian Tseng, Ryan Bross, Mike Lewelling

**Staff:** Chief Rick Lasky, Asst. Chief Jon Landkamer; Asst. Chief Paul Caporaso; Chief of Staff Erika Goetz

**Also Attending:** Lt. Ron Bruchwalski

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Ryan Bross called the meeting to order at 4:30 p.m.**

**Chief Lasky led the Pledge of Allegiance**

**Erika Goetz performed roll call – all present**

### APPROVAL OF AGENDA

Moved by Jon Hodde and seconded by Dave Hamrick to approve the agenda as written. Motion carried unanimously.

### CONFLICT OF INTEREST

None

### PUBLIC COMMENT

None

### APPROVAL OF MINUTES

Moved by Brian Tseng and seconded by Dave Hamrick to approve the meeting minutes from the 3/27/24 board meeting as written. Motion carried unanimously.

### PRESENTATIONS

None

### REPORTS

#### **Administrative Division:**

Information gathering has started for transition to FirstDue

Appreciation Dinner 5/3 @ 1800 hours

CORE Testing set for 5/10

SB23B-001 FPD Backfill – Our anticipated amount will be \$99,863 It's unknown when we will receive it

We will need to do budget amendment due to the backfill amount and 1A revenue

All Hazards Conference @ Larimer County Sheriff's facility.

Administrative Professional Day

Chief 71 & Chief 72

Chaplain Brian Schaffer – Chaplain of the Year

Various meetings

Drone donation

#### **Prevention Division:**

- Wesley - Project planning for Wildland Fire Mitigation programs, starting to get more requests for WUI inspections
- Larimer OEM Community Mitigation Grant Program, from Josh Roberts – “There are a few communities there in Estes that submitted a proposal this year and we're planning to award. In addition to Fall River Estates (\$3k), there is also Mountain Creek Townhomes (\$5k), Riverrock (\$5k) and Carriage Hills (\$3k).”
- Stacey – Safety Fair lead May 11<sup>th</sup>, career day lead at the EPES May 15<sup>th</sup>, business inspections focusing on food trucks and restaurants,

**Operations Division:**

2024 = 181

2023 = 127     Difference - 54

Recruit Dinner

21 Attended = 8 Applications: 4 FF, 4 Aux (They are in the New Member Task books)

Brings us to:

53 ff's 49 vol

First Due – Started soft-rollout of “Responder”

**Training Division:**

Hosted CFTOA (Colorado Fire Training Officers Assoc.) Meeting

Finished Instructor I: 11 Students total, 9 from EVPD

Currently in Driver Engineer Training (Driving, Pumping,...)

Advanced HOT tomorrow, FF Rescue

May 2 starts – S212 Chain Saws

**Station & Apparatus:**

- Summer tires are on the support vehicles
- Front Range Fire Apparatus bringing up a BME Type 5 on Friday for the type 6 committee to look at

**Misc.:**

- Landkamer attended the After the Flames 2024 conference at the YMCA of the Rockies

**Volunteer Captain Report** – not present/no report

**Treasurer's Report** – Reviewed March's 2024 balance sheet(s) including, but not limited to governmental fund and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve. Moved by Jon Hodde and seconded by Ryan Bross to approve transactions listed in the Treasurer's report. Motion carried unanimously.

**OLD BUSINESS**

**Strategic Plan –**

Chief Lasky talked to the board about the key areas he would like to work on after reviewing the strategic plan. His focus will be on response times, the wildland mitigation program (1A funded), public education, and the PIO program.

**POLICY UPDATES**

None.

**NEW BUSINESS** –

**Elect Treasurer**

There is currently a vacant position of treasurer, Vice-President Tseng has been filling in. Jon Hodde said he would be willing to fill the vacancy.

Motion by Brian Tseng, seconded by Dave Hamrick to appoint Jon Hodde to the treasurer roll. Motion carried unanimously.

**Signers for Bank of Colorado Accounts**

With Chief Lasky in house, we need to update the signer cards at the Bank of Colorado. Motion by Ryan Bross, seconded by Brian Tseng to approve adding both Chief Rick Lasky and newly appointed treasurer Jon Hodde as signers to the district bank accounts. Motion carried unanimously.

**Purchase of Light Package for Staff 74**

Chief Lasky and Assistant Chief Jon Landkamer presented to the board a quote from Recreational Electrical for an upgraded light package and Opticom for Staff74. Chief Lasky expressed his safety concerns about the current outfit of Staff74. Discussion took place. Motion by Dave Hamrick, seconded by Brian Tseng to approve the quote from Recreational Electric for \$16,997.00 as presented. Motion carried unanimously.

**Purchase of Staff 71**

Chief Lasky and Assistant Chief Jon Landkamer presented to the board quotes for a new command vehicle for Assistant Chief Paul Capo. The total cost would be around \$120,000 for the truck, topper, slide, radios, graphics, and lights. Chief Lasky explained his reasoning for having an assigned vehicle for Asst. Chief Capo and an assigned vehicle for the volunteer Battalion 71. Chief Lasky expressed his concern for when Asst. Chief Capo responds to an incident in his personal vehicle that is not equipped for him to perform the incident command role. Discussion took place. Questions were asked: Is this really needed? Concerns with it being a big purchase so early in the year when sales tax is unknown.

Motion by Jon Hodde, seconded by Dave Hamrick to approve the purchase of a Staff 71 with a not to exceed price of \$120,000. Motion carried unanimously.


**BOARD COMMENT**

The board & Chief Lasky welcomed Mike Lewelling to the board.

The next board meeting will be on Wednesday, May 22nd. The May 8th meeting will be cancelled.

Motion by Brian Tseng, seconded by Dave Hamrick to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 6:52 p.m.



David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*