

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District
April 28, 2021 5:30 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: Mike Richardson, Ed Ford, Jon Hodde, Larry Leaming, Dave Hamrick

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending: Assist. Chief Jon Landkamer, Division Chief Sullivan

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Due to the COVID-19 precautions this meeting was held in person for the board and via ZOOM for the public.

Mike Richardson called the meeting to order at 5:30 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call –

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment.

No board comment.

APPROVAL OF AGENDA

Moved by Dave Hamrick, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Larry Leaming, seconded by Jon Hodde to approve the 3/24/2021 meeting minutes as written. Motion carried unanimously.

Presentations: none

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Spousal Appreciation rescheduled for Fall to provide more time for vaccinations

Prevention Division:

- Fire Restrictions
 - Updating language to reflect new technology (things with shut off)
 - Hoping to have draft soon for community input
- Ready, Set, Go! Grant Program
 - Guidebook printed and in our possession. Working on distribution
 - Kiosk approved, design in process. Goal to have installed by July 4th
 - Evacuation tabletop tomorrow, with 45 attendees
- NFPA Community Risk Assessment Grant Program
 - Have access to our personalized dashboard
- Public Education
 - Brought on Community Risk Reduction volunteer to help with education
- CWPP
 - Update effort led by EV Watershed Coalition
 - PODs update with NPS, USFS, LCES in April
 - Reviewing contractor submissions to help with hazard assessment work
- Community
 - Met with Boulder County, TOEP, and Larimer County to review operations at Meeker Park Sort Yard. Developing plan to provide financial support from LC and TOEP for future operations.

Training Division:

- Weekly Training
 - April – Ropes training (useful on recent mutual aid)
 - May – Driver training
- External Classes (Hosting/Instructing)
 - Starting Firefighter II next week

Operations Division:

- Calls Stats
 - 04/28/2021: 157 (+21%)
 - 04/28/2020: 130
- Recruitment
 - Moving forward with 7 applications – all in District
 - CPAT this weekend
- Notable Incidents
 - Mutual aid rope rescue with LFRA on Storm Mountain
 - Mutual aid structure fire on Storm Mountain
- Other
 - Planning for potential flooding in Glen Haven and 34 Canyon
 - Wildfire preparedness planning with RMNP & USFS

Station & Apparatus:

- Station 1
 - Serviced station generator
- Station 2
 - Setting up as wildland cache
- Apparatus
 - E723 & T72 Committee
 - Committees, led by Captain Spear
 - Reviewed existing rigs, planning pre-build meetings
 - E71 repairs nearly complete, back this week
 - L71 repairs scheduled

Volunteer Assistant Fire Chief Report –

Chief Landkamer thanked the board for the addition to the agenda. The intent is to improve the communication between the volunteers and the board. Chief Landkamer has met with the officer group to talk about the strategic planning. It appears that more discussion needs to happen as the volunteers believe that the plan is moving too fast. It is the opinion of the officers that more buy-in needs to take place.

Jon Hodde suggested to utilize a bulletin board in the radio room to post communications as the strategic plan is a long term project.

Treasurer's Report- Jon Hodde reviewed the March 2021 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed.

Moved by Larry Leaming, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Extension of COVID-19 Disaster Declaration

While we are operating under a disaster declaration the board needs to formally extend the order at each board meeting.

Motion by Ed Ford, seconded by Dave Hamrick to extend resolution 20-02 continuation of declaration of local disaster emergency. Motion carried unanimously.

Strategic Planning

- Discussions with Officer Group
- Evaluating options and timelines

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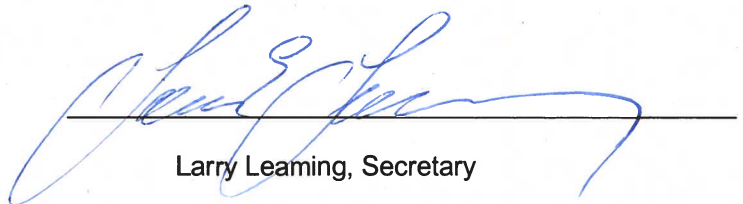
NEW BUSINESS

Fire Inspector Vacancy –

Chief Wolf and Division Chief Sullivan presented a staffing analysis to the board listing options for moving forward in the prevention division. Chief Wolf and Div. Chief Sullivan recommend moving forward with filling the vacancy with a full-time fire inspector. The board thanked them for taking the time to assemble the staffing analysis and agreed that moving forward to fill the fire inspector position made the most sense.

The next regularly scheduled board meeting will be Wednesday May 26, 2021 at 5:30 p.m.

Meeting adjourned at 6:04 pm.



Larry Leaming, Secretary

LL/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."

