

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

May 23, 2018 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending: Claudine Perrault, Talia Faber

Absent: Dave Coleson absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:01 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Dave Coleson absent excused

CONFLICT OF INTEREST

none

PUBLIC COMMENT / BOARD COMMENT

None/none

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Mike Kearney to approve the agenda with modification to move item 11E to 8-Presentations. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ed Ford, seconded by Mike Richardson to approve the 4/18/18 meeting minutes as written. Motion carried unanimously.

Presentations – Item 11E

Chief Wolf presented the options for De-Gallagherizing to the board.

Option 1: No change

Option 2: De-Gallagherize in 2018 at current levels (\$628,000)

Option 3: De-Gallagherize in 2018 at different level (>\$628,000)

Option 4: De-Gallagherize in 2019 at higher than expected level (>\$570,000)

Option 5: Don't De-Gallagherize, but increase mil levy based on anticipated loss (≥ 2.15)

Discussion followed with points to consider.

Pros to De-Gallagherizing

- Lock in revenues at current levels
- Do not have to go back to the voters for future decreases in RAR
- Ballot question would read “approve setting District revenues at \$628,000, a 0% increase on current tax levels” if asked in 2018. In 2019 would be based on current levels at that time

Cons to De-Gallagherizing

- Unable to capture future growth in property valuation without another vote
- Put increased burden on Commercial (same as increasing mil levy)

Cons to no action

- Potential loss of revenue beyond our control
- Forces eventual mil levy increase to simply maintain revenue levels

Unknowns

- Future growth of sales tax (is this sustainable?)
- Future legislative fix for Gallagher?
- Timelines on both

Discussion Points

- Revenue growth has mostly been driven by Sales Tax, not Property Tax
- How long is Sales Tax growth sustainable?
- What do we think housing prices will do long term?
- What is our confidence State can solve Gallagher?
- How will waiting impact our question?

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Chief Wolf was asked to reach out to other special districts and see what they are planning. Due to deadlines for fall TABOR ballot questions, time is of the essence. The Board is concerned that the Gallagher impact will cause voter fatigue if this is drawn out.

REPORTS

Fire Chief Report –

Administrative Division:

- Budget reconciled as of April 30 financials
- Reviewing payroll proposal from Pinnacle Consulting
 - Been unhappy with service from Paychex
 - Would consolidate with existing accounting firm
-

Prevention Division:

- Inspector Nate Mutzl was sworn in on May 16
- Risking of annual vs. semiannual occupancies underway, tracking in Emergency Reporting
- Staff attended Emergency Reporting user group on 5/23
- No slash collection in Spring due to staff changes at planning time. Will have one in Fall.

Training Division:

- External Classes (Hosting)
 - Larimer County Exterior Fire Academy: 6/1-3, 6/30-7/1
- Certification Classes (Hosting)
 - Hosting written exam on Wednesday June 27
- Notable Training Accomplishments
 - Have 30 red carded FFT2 wildland firefighters
 - Nine members taking Swiftwater I (6/1-3), two completing Swiftwater Trainer (6/7-11)
 - Three members completed Dry Suit training, completing DR1 SCUBA (6/8-13)

Operations Division:

- Currently at 236 calls for 2018 (254 last year on 5/23/17)
- Notable Incidents
 - Rope rescue on Lily Mountain utilizing new skills and equipment
 - Water rescue mutual aid assist to Loveland Fire
- Recruitment
 - Interviews underway, with three additional members to date
- Summer Resident Program
 - Ethan Igel started 5/14, end flexible
 - Brad Harris start 5/28, end mid-August
- Officers
 - William Harkins selected as Fire 14 (Lieutenant) to replace Nate Mutzl

Station & Apparatus:

- Training Site (F6)
 - Classroom
 - Mud/tape done
 - Trim (internal), then paint (internal), then floor (external)
- Apparatus
 - Ladder 6 (F6)
 - Capo is leading truck committee, has total of five members
 - Already seen demos from E-One (5/8) and Rosenbauer (5/9), and visited Pierce rigs in Colorado
- Equipment
 - New trailer for UTV to maintain capability while freeing up bay space

Dispatch

Chief Wolf presented a handout for a proposed change of dispatch and it included a matrix to help the decision making process.

“Proposal for Estes Valley Fire should enter contract negotiations with Loveland Dispatch (200) to provide 911 services. I consider this to be the best choice for the District to support our mission and direction as an organization. Culture of Loveland Dispatch is in alignment with our organizational values and priorities. Loveland Dispatch has strong working relationship with Loveland Fire Rescue Authority, who has already built many of the features we seek in dispatching technology, Loveland is currently an ACE Accredited Dispatch Center with a track record of high performance.”

Treasurer's Report- President Klink reviewed the April 2018 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Station Transfer: no update

Strategic Planning:

- Residency Program
- Impact Fees
- Capital Purchase Plan
 - In place

NEW BUSINESS

Re-elected Board members, Mike Richardson, Ed Ford, and Mike Kearney were sworn in.

Officers were elected for this upcoming term. Moved by Doug Klink, seconded by Mike Kearney that current positions carry into the next term. Motion carried unanimously.

President Doug Klink
Vice-President Mike Kearney
Secretary Ed Ford
Treasurer Dave Coleson

Chief Wolf presented the revised proposed impact fee waiver policy and plan review waiver policy based on changes recommended at the 4/18/18 meeting. Policy to be voted on at the 6/13/18 meeting.

Chief Wolf reviewed with the board where we are on Impact Fee implementation.

- Presented to ToEP Study Session on 1/23
- Presented to Larimer County Board 3/12
- Press release week of February 12
- Resolution adopted by Estes Valley Fire on February 28
- IGA signed by Town of Estes Park on March 27
- IGA sent to Larimer County on April 4
 - Draft comments minor and acceptable
 - Attempting to get alignment between LFRA, PFA, and EVFPD
 - To be adopted by EVFPD at May Meeting
- Proposed initiation date July 1, 2018
- Have requested Bank of Colorado to set up new Savings Account specifically for Impact Fee Revenue, request was met with Board approval.

The Board reviewed the IGA for the assessment, collection, and remittance of emergency service impact fees with Larimer County.

Moved by Ed Ford, seconded by Mike Richardson to approve the IGA for the assessment, collection, and remittance of emergency service impact fees with Larimer County. Motion carried unanimously.

Chief Wolf presented the findings of the Colorado School of Mines GIS project. This year's project focused on mapping out the type and density of vegetation as it relates to homes in the Estes Valley and the map of various water supply sources. These GIS projects are being done by students at the Colorado School of Mines at no charge to us.

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The next regularly scheduled board meeting will be June 13, 2018 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 7:26 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."