

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District
December 04, 2024 4:30 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: Dave Hamrick, Brian Tseng, Ryan Bross, Mike Lewelling, Chris Buser

Staff: Asst. Chief Jon Landkamer; Chief Paul Capo; Chief of Staff Erika Goetz, Marinda Baxter;

Also Attending: Melissa Buser (zoom)

Absent: Brian Tseng

President Ryan Bross called the meeting to order at 4:30 p.m.

Chief Capo led the Pledge of Allegiance

Erika Goetz performed roll call – Brian Tseng absent excused

APPROVAL OF AGENDA

Moved by Dave Hamrick and seconded by Mike Lewelling to approve the agenda as presented. Motion carried unanimously.

CONFLICT OF INTEREST

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Moved by Ryan Bross and seconded by Mike Lewelling to approve the meeting minutes from the 11/13/24 board meeting as written. Motion carried unanimously.

PRESENTATIONS

2025 Budget – Not many changes since the last presentation. Chief Landkamer reviewed the proposed 2025 budget as shown in the financials. Chris Buser mentioned that we should consider showing our legal costs as a separate line item.

REPORTS

Chief's Report –

Administrative Division:

Annual Holiday Party is scheduled for December 10th @ 1800 – RSVP to Marinda

Prevention Division:

- Wildland Fire Risk Reduction team is seeing an increase in HIZ assessments being requested.
- WRRE educator is working on lining up HOA speaking engagements with his first one in January.
- Lt. Sutherland is working on plan review experience and preparing for testing, we will be building out First Due.
- Made initial contact with Tram property owner and talking to Team Rubicon about a mitigation project next year in the fall
- ARP USFS has started pile burning, Pearson Park Road.

Operations Division:

2024 – 761

2023 – 619 142 difference

53 FF's – 47 vol.

+8 Aux. = 55 Volunteers

66 Total + board members

First Due went live on 12/1

7 sets of Bunker Gear were fitted and ordered – Firehouse Subs Grant \$23,303

Training Division:

Membership identified core values at a membership meeting

On 12/17 membership will define the identified core values

2025 Training Calendar was sent out to the membership

Station & Apparatus:

- HME/Ahrens Fox Type 6 was completed on October 29th and Chief Landkamer is flying out to Grand Rapids, Michigan tomorrow for final inspection on December 6th.

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Volunteer Captain Report – Captain Rick Spear explained the First Due program. It has been a heavy lift getting the program setup. We will be presenting Raul (Sweet Basilio) with an honorary helmet to recognize him for the donations of food to our holiday party. End of Year call payments will be going out next week to the volunteers.

Treasurer's Report – Reviewed October 2024 balance sheet(s) including, but not limited to governmental fund and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve. Moved by Dave Hamrick and seconded by Mike Lewelling to approve transactions listed in the Treasurer's report. Motion carried unanimously.

OLD BUSINESS

Strategic Plan – update given in Chiefs report re: Core values

POLICY UPDATES

None

NEW BUSINESS –

Purchase of E716

Chief Landkamer presented a memo to the board to propose the purchase of E716 using 1A funds to provide a work & response vehicle for the wildland crew. Discussion took place. Motion by Chris Buser, seconded by Mike Lewelling to approve the request for the purchase of E716, type 6 wildland fire engine for \$60,000 from 1A funds. Motion carried unanimously.

Resolution 2024-05 to Adopt 2025 Budget and Appropriation of Funds

The 2025 budget was reviewed earlier in the meeting under presentations. Motion by Ryan Bross, seconded by Dave Hamrick to approve resolution 2024-05 to adopt the 2025 budget and appropriation of funds. Motion carried unanimously.

Resolution 2024-06 to Set Mill Levy

Final assessment numbers were received earlier this week. The mill levy was calculated by our accountants. Motion by Mike Lewelling, seconded by Chris Buser to approve resolution 2024-06 to set mill levy at 2.069. Motion carried unanimously.

Approval of 2025 Meeting Dates & Times

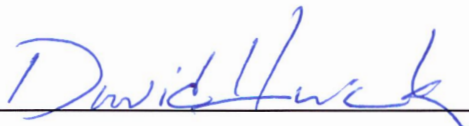
Chief of Staff Goetz let the board know that if they wish to change the board meeting times and/or dates now is the time to do it. Discussion took place and it was determined that it was working and they would like to keep the same schedule. Motion by Ryan Bross, seconded by Dave Hamrick to approve the 2025 meeting dates & times as presented. Motion carried unanimously.

BOARD COMMENT

Ryan Bross provided some feedback that he heard from the community and they thank us for doing what we do. Merry Christmas to everyone in case we don't see you before the holidays.

The next board meeting will be on Wednesday, January 22nd, 2025.

Motion by Ryan Bross, seconded by Chris Buser to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 5:18 PM.



David Hamrick, Secretary

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."