

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

April 17, 2019 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Fire Chief Wolf

Also Attending:

Absent: Mike Kearney absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Treasurer Dave Coleson called the meeting to order at 6:01 p.m.

Chief Wolf led the Pledge of Allegiance

Chief Wolf performed roll call – President Doug Klink by phone; Mike Kearney absent excused; Mike Richardson delayed

CONFLICT OF INTEREST

PUBLIC COMMENT / BOARD COMMENT

none

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Doug Klink to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ed Ford, seconded by Dave Coleson to approve the 3/27/19 meeting minutes as written. Motion carried unanimously.

Presentations – none

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Spousal Appreciation – Friday May 3rd at Stanley
 - Family Dinner – Tuesday May 7th at Station 1
 - Family Dinner – Tuesday June 4th at Station 1
 - Fireworks Display – Thursday, July 4th at Station 1
 - Thanksgiving Pot Luck – Tuesday, November 19th at Station 1
 - Holiday Party – Tuesday, December 17th at Station 1
- Misc
 - CORE Testing
 - Completed Saturday March 30, 19 members participated
 - After new member onboarding, will schedule second for 2019
 - 17 current members remaining plus any new members
- Grants
 - Awarded \$7,500 grant from DFPC for Fit Testing machine
 - Drafting policy to implement fit testing program
- Sales Tax
 - January was up 3.2%, February was up 15.1% for YTD 8.69% increase

Community:

- Local
 - Chief Wolf providing “State of the District” to Town Board on Tuesday 5/14
- County Chiefs
 - Next meeting after Larimer County All Hazards Meeting 4/29

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Prevention Division (F4):

- Close Before You Dose Campaign
 - Concluded successfully with participation from EPNews, Trail Gazette, NFPA, DFPC
 - Local press from both EPNews ([link](#)) and Trail Gazette ([link](#))
- International Fire Code
 - County – on consent agenda for next BCC meeting for County (April)
 - Town – Scheduled 5/14 if need F1 to attend to answer questions
- Misc
 - Illegal burning flow chart produced, posted on website and social media
 - Noted consistent issues between numerous R-1 occupancies, so have created electronic handouts to educate:
 - CO/Smoke detector requirements (IFC codes only)
 - Boiler inspection requirements
 - Portable Fire Extinguisher
 - Fire Wall Requirements
 - Read letter from UTSD
- Seasonal Prevention Crew
 - 16 applicants (4/1/19)
 - Interviewed 9
 - Made offers to 3, one took job at USFS
 - Waiting on 2, continuing to accept applications for other two positions

Training Division (F3):

- Weekly Training
 - April: Technical Rescue (ropes)
- External Classes (Hosting)
 - WTGB Firefighter Rescue (April) 22 attendees
 - WTGB Firefighter Survival (May)
 - Officer Development (May)
 - S-131 Squad Boss (June) with RMNP
 - Exterior Fire Academy for northern Larimer County agencies (September)
- Mutual Aid
 - Hosting CFTOA meeting April 19 in Estes

Operations Division:

- Currently at 157 calls (April 17), 174 calls on this date last year (-10%)
- Recruitment
 - Recruitment dinner had 28 potential candidates in attendance
 - Received 14 applications by deadline (April 5)
 - Interviewing 12 week of April 15
 - First CPAT Saturday April 20
- Communications
 - Have obtained additional VHF frequency for patching/alerting capabilities
- Other
 - New Xcel policy – discussing issue with officers

Station & Apparatus:

- Station 1
 - Removing extra water meter with removal of irrigation system

OLD BUSINESS

Dispatch

- Completed programming of new CAD for Fire Responses
- Working on paging/alerting options with WAC and Dispatch

Station Transfer

- Initiated process in June 2017. Town IGA November 2017.
- Have draft of SUP, sent to Linda
- SUP on agenda tonight to approve

Strategic Planning

- Members' planning session Tuesday August 27, 19:00
- Engagement with members prior to workshop with Board

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NEW BUSINESS

Chief Wolf presented an IGA with CRISP to the board for consideration. Item 11 to show no cost to us because we already pay a fee for dispatch services.

A motion was made by Mike Richardson, seconded by Doug Klink to approve the CRISP IGA. Motion carried unanimously.

Chief Wolf presented an updated special use permit with the BOR. This SUP wouldn't be effective until the Town of Estes Park transfers the building to us. Special items #4 & #10 were discussed as to what activities are/are not allowed. Discussion ensued about increasing the parking lot/ adding an apron.

A motion was made by Mike Richardson, seconded by Ed Ford to approve the SUP. Motion carried unanimously.

President Klink presented a new contract for Chief Wolf to the board. This new contract is for 5.5 years commencing on June 1st through December 31, 2024.

A motion was made by Ed Ford, seconded by Mike Richardson to approve the new contract for Chief Wolf as written. Motion carried unanimously.

The next regularly scheduled board meeting will be May 22, 2019 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 6:34 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."